

STATE OF TEXAS) (MITCHELL COUNTY HOSPITAL DISTRICT
COUNTY OF MITCHELL) (

ON THE TWENTY-THIRD OF FEBRUARY 2021 after required notice and having the agenda posted according to law, the members of the board met in regular session at 5:30 p.m. in the RHC Conference Room at Mitchell County Hospital at 997 West I-20 in Colorado City, Texas. The members of board in attendance were:

PATTY PHARIS, President

CHERYL WARREN, Vice-President

MARSHA RICKARD, Secretary

THOMAS MOORE, Member

HELEN EDWARDS, Member

Members Absent

JERRY REYNOLDS

MARIA RUBIO, Member

Also present was Robbie Dewberry; CEO; Michelle Gafford, CFO; Carla Sauer, Administrative Assistant; Sterling Burseson, Hospital District Attorney; Jessica Whitesides, MCNRC Administrator Murray Hall, COO; Dr. Dee Roach, Chief of Staff; Callan Lee, HR Manager; Yvette Woody, CNO; Kim Jaramillo, QI/PI Manager.

- **Patty Pharis called the meeting to order at 5:31 p.m.**
- **Robbie Dewberry gave the invocation for this meeting.**
- **Public Comments - No public comments were made.**
- **Conflict of Interest Declaration**
Mr. Moore declared conflict for Agenda item VII: Discuss & Possible Action on THA Retirement Plan.
- **Discuss & Possible Action on THA Retirement Plan.**
THA representative, LeeAnn Porter presented the proposed retirement plan for consideration. Mr. Dewberry recommended that the board approve the resolution as presented.
Mrs. Rickard made the motion to approve the Resolution as presented, Mrs. Edwards seconded the motion, which carried unanimously. Mr. Moore recused himself from voting.
- **Board Member Resignation**
Mr. Dewberry presented Mr. Reynolds letter of resignation from the Mitchell County Hospital Board of Directors. Mr. Reynolds has faithfully served on the Hospital Board for 15 years and his service is greatly appreciated. Mr. Moore made the motion to accept Mr. Reynolds resignation as presented, Mrs. Rickard seconded the motion, which carried unanimously.

- **Minutes**

Minutes for the meeting held on January 26, 2021 were enclosed in the board book for this meeting. After review of these minutes, Mrs. Rickard made a motion to approve the minutes as presented. Mrs. Edwards seconded the motion, which carried unanimously.

- **Approve Policy & Procedure Manuals**

Mr. Dewberry presented the Policy & Procedure Manuals for annual review and approval. Mrs. Warren made a motion to approve Policy & Procedure Manuals as presented; Mrs. Rickard seconded the motion, which carried unanimously.

- **Review & Approve Hospital Contracts**

Mr. Dewberry presented the Hospital Contract renewals for February 2021 for review and approval. Mrs. Edwards made a motion to approve contracts as presented; Mr. Moore seconded the motion, which carried unanimously. Contracts approved:

- MedSharps
- TX A&M Peer Review
- West TX A&M Student Agreement

- **Medical Staff Report**

Dr. Dee Roach, Chief of Staff reviewed the Medical Staff meeting held on January 26, 2021

- Covid-19 Update
- Covid-19 Vaccine Update
- Trauma Service Area D Update
- **Approve Med-Staff Privileges – Carlos Ricaldi, MD**

Mr. Moore made a motion to approve Courtesy Med-Staff privileges for Carlos Ricaldi, MD as recommended by the Medical Staff & Administration; Mrs. Rickard seconded the motion, which carried unanimously.

- **QI/PI Monthly Committee Report**

Mr. Moore presented the January 2021 QI/PI report.

- **Finance Report**

Mrs. Warren, Committee Chair, presented this report. She reviewed the Statistics Report; the MCHD Balance Sheet; the MCHD Profit and Loss Statement; MCNRC Balance Sheet and MCNRC Profit and Loss Statement for January 2021. Mrs. Edwards made a motion to approve the Financial Report and year to date budget as presented; Mrs. Warren seconded the motion, which carried unanimously.

Budget Amendment – MRI

Mr. Dewberry requested bringing a mobile MRI machine to the facility full time with a MRI Technician beginning April 2021. This would be a budget amendment in the amount of \$66,000.

Mrs. Rickard made a motion to approve the Budget Amendment in the amount of \$66,000 as recommended by Administration; Mrs. Edwards seconded the motion, which carried unanimously.

- **Administrator's Report**

- a) Mitchell County Nursing & Rehab Center Update
 - Mrs. Whitesides updated the board on the OIG Audit & Survey clearance.
 - Mrs. Whitesides updated the board on the census
- b) Mr. Dewberry updated the board on the CPSI Migration.
- c) Mr. Dewberry updated the board on the Hospital Operations since the winter storm. Kudos' to staff members that went above and beyond for the facility as well as the community.
- d) Mr. Dewberry updated the board on a letter of Appreciation that Dr. Roach received on the exceptional care given by staff members, Martha Urenda & Ryan Proctor.
- e) Mr. Dewberry updated the board on the TORCH Clinical Integration Network Annual Fee.
- f) Mr. Dewberry updated the board on Physician Recruitment.

- g) Mr. Dewberry informed the board of dates that he will be out of the office.
- h) Mr. Dewberry updated the board on the Phase II of renovation project.
- i) Mr. Dewberry updated the board on the Employee Satisfaction Survey.

- **Executive Session**

Mrs. Pharis called the board members into Executive Session according to Texas Government Code, Section 551.074. The time was 7:25 p.m. The Executive Session was closed and the Open Session reconvened at 7:36 p.m.

- No Executive Session action was taken.
- With no further business to address, this meeting was adjourned. The time was 7:40 p.m.

Patty Pharis, Chairman

Mitchell County Hospital District Board of Directors