

STATE OF TEXAS) (MITCHELL COUNTY HOSPITAL DISTRICT
COUNTY OF MITCHELL) (

ON THE THIRTIETH OF NOVEMBER 2020 after required notice and having the agenda posted according to law, the members of the board met in regular session at 5:30 p.m. via Go-to-Meeting application. The members of board in attendance were:

PATTY PHARIS, President

CHERYL WARREN, Vice-President

MARSHA RICKARD, Secretary

MARIA RUBIO, Member

THOMAS MOORE, Member

HELEN EDWARDS, Member

Members Absent

JERRY REYNOLDS

Also present was Robbie Dewberry; CEO; Michelle Gafford, CFO; Carla Sauer, Administrative Assistant; Sterling Bureson, Hospital District Attorney; Jim Bullard, RHMA; Jessica Whitesides, MCNRC Administrator Murray Hall, RHC Manager; Dr. Dee Roach, Chief of Staff; Morgan Martinez, Radiology Manager; Ty Wood, Guest; Tommy Wells, Media; 1 Anonymous Caller.

- **Patty Pharis called the meeting to order at 5:31 p.m.**
- **Robbie Dewberry gave the invocation for this meeting.**
- **Public Comments - No public comments were made.**
- **Minutes**
Minutes for the meeting held on November 2, 2020 & November 3, 2020 were enclosed in the board book for this meeting. After review of these minutes, Mrs. Warren made a motion to approve the minutes; Mrs. Rubio seconded the motion, which carried unanimously.
- **Historic Preservation Ordinance (Property Tax Exemption)**
Ty Wood presented the Historic Preservation Ordinance in detail for consideration. This ordinance will allow a tax incentive for perspective businesses to invest in the preservation and utilization of historical downtown buildings. After review of the Historic Preservation Ordinance, Mrs. Rubio made a motion to approve the Historic Preservation Ordinance as presented; Mr. Moore seconded the motion, which carried unanimously.
- **Department Update – Morgan Martinez, Radiology Manager**
Ms. Martinez updated the board on her new position as the Radiology Department Manager.

- **QI/PI Monthly Committee Report**

Mr. Moore presented the October & November QI/PI report.

- **Review Discuss & Possible Action Scholarship Request – Carol Lentz, LVN**

Carol Lentz, LVN has been accepted into the Registered Nursing Program. Mr. Dewberry made the recommendation that Mitchell County Hospital District enter a stipend agreement with Carol Lentz in the amount of up to ten thousand dollars (\$10,000) of financial support. Mr. Moore made the motion to approve the scholarship request as recommended by Administration in accordance to Mitchell County Hospital Scholarship policy, Mrs. Rubio seconded the motion; which carried unanimously.

- **Medical Staff Report**

Dr. Dee Roach, Chief of Staff reviewed the Medical Staff meeting held on November 30, 2020

- Covid-19 Update
- Med-Staff Privileges for Jamie Mings, MD; Clayton McGuire, DO; Lulu Tenorio, MD. Mrs. Rubio made the motion to approve Med-Staff privileges as recommended by the Medical Staff and Administration, Mr. Moore seconded the motion, which carried unanimously.

- **Open New Account at First Bank & Trust**

Mr. Dewberry informed the board that the bond funds were released on Tuesday, November 24, 2020. He explained that City National Bank informed administration that they were unable to receive the bond funds at this time. Because of the timing of the bond funding November 24, the decision was made to contact First Bank and Trust in that they had been instrumental in obtaining the PPP Loan in April of 2020. First Bank and Trust was happy and appreciative to open the accounts before the funding, and as promised, the accounts were opened Monday November 23, 2020 in time for the bond funding. Mrs. Rubio made a motion to authorize new accounts at First Bank & Trust as recommended by Administration; Mrs. Warren seconded the motion, which carried unanimously.

- **Finance Report**

Mrs. Warren, Committee Chair, presented this report. She reviewed the Statistics Report; the MCHD Balance Sheet; the MCHD Profit and Loss Statement; MCNRC Balance Sheet and MCNRC Profit and Loss Statement for October 2020. Mrs. Rickard made a motion to approve the Financial Report and year to date budget as presented; Mrs. Rubio seconded the motion, which carried unanimously.

- **Employee Loyalty Checks**

Mrs. Rickard made a motion to approve Loyalty Checks in the amount of \$139,450.00 as recommended by Administration; Mrs. Rubio seconded the motion, which carried unanimously. Mr. Moore abstained from voting.

- **COVID-19 Employee Hazard Pay Utilizing Cares Act Monies**

Mrs. Warren made a motion to approve COVID Hazard Retention Checks in the amount of \$597,055.50 as recommended by Administration; Mrs. Rubio seconded the motion, which carried unanimously. Mr. Moore abstained from voting.

- **RHMA Contract Incentive Payment**

After discussion with administration and the board, this agenda item was tabled until the January 2021 Board Meeting.

- **Review & Approve Hospital Contracts**

Mr. Dewberry presented the Hospital Contract renewals for November 2020 for review and approval. Mrs. Rickard made a motion to approve contracts as presented; Mrs. Rubio seconded the motion, which carried unanimously. Contracts approved:

- Bell Medical

- Compass Hospice
- Harp Vending Machine ATM
- Life Gift
- Scurry Co EMS
- ZOLL

- **Administrator's Report**

- a) Mitchell County Nursing & Rehab Center Update
 - Mrs. Whitesides updated the board on Covid-19
 - Mrs. Whitesides updated the board on the Christmas adopt a resident program.
- b) Mr. Dewberry updated the board on staffing & the usage of a staffing agency.
- c) Mr. Dewberry updated the board on the relocation of the Covid-19 screening desk.
- d) Mr. Dewberry updated the board on supplies & requirements for Covid-19 rapid testing.
- e) Mr. Dewberry updated the board on THA Retirement Plan.
- f) Mr. Dewberry updated the board on the Construction Project.
- g) Mr. Dewberry updated the board on Mark Sheets obtaining his Nurse Practitioner License.
- h) Mr. Dewberry updated the board on the new Telephone System.
- i) Mr. Dewberry updated the board on the status of a 2020 budget question.

- **Executive Session**

No Executive Session was held.

- No Executive Session action was taken.
- With no further business to address, this meeting was adjourned. The time was 7:02 p.m.

Patty Pharis, Chairman

Mitchell County Hospital District Board of Directors