

STATE OF TEXAS ) (

MITCHELL COUNTY HOSPITAL DISTRICT

COUNTY OF MITCHELL) (

ON THE TWENTY SIXTH OF APRIL 2022 after required notice and having the agenda posted according to law, the members of the board met in called session at 5:30 p.m. in the Conference Room at Mitchell County Hospital at 997 West I-20 in Colorado City, Texas. The members of board in attendance were:

PATTY PHARIS, President

CHERYL WARREN, Vice-President

MARSHA RICKARD, Secretary

HELEN EDWARDS, Member

RANDY ANDERSON, Member

MARIA RUBIO, Member

HENRYK OLSTOWSKI, Member

**Absent Members:**

Also present was Michelle Gafford, CFO; Carla Sauer, Administrative Assistant; Sterling Burleson, Hospital Attorney; Dr. Dee Roach, Chief of Staff; Yvette Woody, CNO; Murray Hall, COO; Misty Lendermon, Clinic Manager; Jim Bullard, RHMA; CPSI Staff

- **Patty Pharis called the meeting to order at 5:30 p.m.**
- **Patty Pharis gave the invocation for this meeting.**
- **Public Comments** – No public comment was made.
- **Conflict of Interest Declaration** – No Conflict of Interest declared. Possible COI next month with Employee Bonus Policy & Procedure Approval (Maria & Helen).
- **CPSI Update** – Presentation attached. CPSI Representatives assured the board that they would have the system fixed and be able to present to date financials at the May board meeting.
- **Minutes**  
Minutes for the meeting held on March 22, 2022 were enclosed in the board book for this meeting. After review of these minutes, Mr. Olstowski made a motion to approve the minutes as presented. Mrs. Rickard seconded the motion, which carried unanimously.
- **Review & Approve Hospital Contracts**  
Mrs. Gafford presented the Hospital Contract renewals for April 2022 for review and approval. Mrs. Rubio made a motion to approve contracts as presented. Mrs. Edwards seconded the motion, which carried unanimously. Contracts approved:
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- Bio-TE
- Clinical Pathology Associates
- Konica Minolta SWX
- Med-Horizon
- Millipor Sigma
- TDCJ EMS Agreement
- QRS Biomedical Services
- Hendrick Blood Center
- TORCH Data Use Agreement
- TruBridge
- AIM

- **Review, Discuss & Possible Action on Policy & Procedure – Employee Annual Bonus**

Mrs. Gafford presented the rough draft of the Annual bonus Policy and Procedure. Wording changes were requested to remove the first line. Also, the detail of how the bonus program will work ie and example of a fictious employee. The board thought this would be helpful in visualizing the result of the bonus. Will vote on this agenda item at the May 2022 Meeting.

- **Review, Discuss & Possible Action on – Tax Sale Properties**

Mrs. Rickard made a motion to approve the three (3) Tax Sale Properties to Danilo S. Rivera as presented. Mrs. Warren seconded the motion, which carried unanimously.

- **Medical Staff Report – Dr. Dee Roach**

- **Covid-19 Update**
- **Approve Med-Staff Privileges**
  - Leslie Hutchins, MD
  - Gibbs Wilson, MD
  - Joseph Stafford, MD
  - Ren Zhang, MD
  - Evan Hardegree, MD
  - Nancy Daggubati, MD

Mr. Anderson made a motion to approve Courtesy Med-Staff privileges as recommended by the Medical Staff & Administration; Mrs. Rickard seconded the motion, which carried unanimously.

- **QI/PI Monthly Committee Report**

Helen Edwards, Committee Chair, presented the March 2022 QI/PI report.

- **Finance Report**

Mrs. Warren, Committee Chair presented this report. She reviewed the MCHD YTD Stats and the MCNRC Stats, Balance Sheet and profit Loss Statement for March 2022. Mrs. Warren made a motion to approve the Financial Report as presented; Mrs. Rickard seconded the motion, which carried unanimously.

- **Administrator’s Report**

- a) Mitchell County Nursing & Rehab Center Update
  - Mrs. Gafford updated the board on the Census
- b) Mrs. Gafford updated the board on Construction Project.
- c) Mrs. Gafford updated the board on TORCH Vendors.
- d) Mrs. Gafford discussed with the board a scheduled May Called Meeting.

- **Executive Session**

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No Executive Session was held

● **Action Regarding Items Discussed in Executive Session:**

No action was taken.

- **With no further business to address, this meeting was adjourned. The time was 7:11 p.m.**

*Patty Pharis*

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Patty Pharis, Chairman

Mitchell County Hospital District Board of Directors