

STATE OF TEXAS) (

MITCHELL COUNTY HOSPITAL DISTRICT

COUNTY OF MITCHELL) (

ON THE TWENTY FOURTH OF MAY 2022 after required notice and having the agenda posted according to law, the members of the board met in regular session at 5:30 p.m. in the Conference Room at Mitchell County Hospital at 997 West I-20 in Colorado City, Texas. The members of board in attendance were:

PATTY PHARIS, President

CHERYL WARREN, Vice-President

HELEN EDWARDS, Member

MARIA RUBIO, Member

HENRYK OLSTOWSKI, Member

Absent Members:

RANDY ANDERSON, Member

MARSHA RICKARD, Secretary

Also present was Robbie Dewberry, CEO; Michelle Gafford, CFO; Carla Sauer and Sheyanne Thompson, Administrative Assistants; Sterling Burleson, Hospital Attorney; Dr. Dee Roach, Chief of Staff; Yvette Woody, CNO; Murray Hall, COO; Lesli Tomlin, Pharmacy Manager, Rhonda Roark, Pharmacy; Kaylee Martin, Guest; Sheila Plagens, Media.

- **Patty Pharis called the meeting to order at 5:30 p.m.**
- **Robbie Dewberry gave the invocation for this meeting.**
- **Public Comments** – No public comment was made.
- **Conflict of Interest Declaration** – Conflict of Interest declared by members Maria Rubio and Helen Edwards in regards to agenda item VIII-Employee Annual Bonus.
- **Minutes**
Minutes for the meeting held on April 26, 2022 and May 16, 2022 were enclosed in the board book for this meeting. After review of these minutes, Mrs. Rubio made a motion to approve the minutes as presented. Mrs. Edwards seconded the motion, which carried unanimously.
- **Nurse Staffing Report**
Yvette Woody, CNO presented the 1st quarter nurse staffing reports for 2022. Mrs. Warren made a motion to approve the 1st Quarter Nurse Staffing Report as presented. Mrs. Rubio seconded the motion, which carried unanimously.
- **Review & Approve Hospital Contracts**

Mr. Dewberry presented the Hospital Contract renewals for May 2022 for review and approval. Mr. Olstowski made a motion to approve contracts as presented. Mrs. Edwards seconded the motion, which carried unanimously. Contracts approved:

- Abilene Regional
- Cardinal Rev. Solutions
- Carefusion
- Gateway
- HCCS Coding
- McKesson Hematology
- NctTrac
- Nihon Kohden
- Pest Patrol
- Policy Medical
- SANE Victim assistance
- Simens
- Simens Coag
- Smaart
- Steris
- Sun RX
- Dietary Consultant
- TTU - Online
- SYSMEX
- Radiology Associates of Abilene
- World Wide Interpreters

• **Review, Discuss & Possible Action on Policy & Procedure – Employee Annual Bonus**

This agenda item is tabled until June 2022 meeting, in accordance to MCHD Board Bylaw 2.10 that requires a four director's vote.

• **Review, Discuss & Possible Action on – Tax Sale Properties**

Mrs. Warren made a motion to approve the three (3) Tax Sale Properties to Danilo S. Rivera as presented. Mrs. Edwards seconded the motion, which carried unanimously.

• **Medical Staff Report – Dr. Dee Roach**

- **Covid-19 Update**
- **Pharmacy Department update and recommendation.**
- **Clinic census update.**
- **Approve Med-Staff Privileges**

- Jade Crawford, FNP

Mrs. Maria Rubio made a motion to approve Courtesy Med-Staff privileges as recommended by the Medical Staff & Administration; Mrs. Warren seconded the motion, which carried unanimously.

• **QI/PI Monthly Committee Report**

Helen Edwards, Committee Chair, presented the April 2022 QI/PI report.

• **Finance Report**

Mrs. Warren, Committee Chair presented this report. She reviewed the Hospital Income Statement for October and November 2021, Hospital Stats for April 2022, and the Nursing Home Balance Sheet and Income Statement for April 2022. Mrs. Warren made a motion to approve the Financial Report as presented; Mrs. Rubio seconded the motion, which carried unanimously.

- **Administrator's Report**

- a) Mitchell County Nursing & Rehab Center Update
 - Mr. Dewberry updated the board on the Census
- b) Mr. Dewberry updated the board on Construction Project.
- c) Mr. Dewberry updated the board on THT.
- d) Mr. Dewberry updated the board on Annual Training.
- e) Mr. Dewberry updated the board on the Pharmacy Department-Lesli Tomlin introduced new pharmacist, Kaylee Martin, to the board as a potential addition to the pharmacy department to help address current and future facility coverage, revenue benefits, and current program improvement with hospital, employees, and Nursing Home.


- **Executive Session**

Mrs. Pharis called the board members into Executive Session according to Texas Government Code, Section 551.074. The time was 6:37 p.m. The Executive Session was closed and the Open Session reconvened at 7:27 p.m. No action was taken in Executive Session.

- **Action Regarding Items Discussed in Executive Session:**

No action was taken regarding items discussed in Executive Session

- **With no further business to address, this meeting was adjourned. The time was 7:28 p.m.**



Patty Pharis, Chairman

Mitchell County Hospital District Board of Directors

