

STATE OF TEXAS) (

MITCHELL COUNTY HOSPITAL DISTRICT

COUNTY OF MITCHELL) (

ON THE SEVENTH OF FEBRUARY 2023 after required notice and having the agenda posted according to law, the members of the board met in regular session at 5:30 p.m. in the Conference Room at Mitchell County Hospital at 997 West I-20 in Colorado City, Texas. The members of board in attendance were:

PATTY PHARIS, President

CHERYL WARREN, Vice-President

MARSHA RICKARD, Secretary

MARIA RUBIO, Member

HELEN EDWARDS, Member

HENRYK OLSTOWSKI, Member

Absent Members:

No absent members.

Also present was Michelle Gafford, CEO; Yvette Woody, CNO; Tabetha Edwards, PI; Jim Bullard, RHMA; Andrea Burleson, Community Relations; Sterling Burleson, Attorney; Ashley Burton, Radiology; Robbie Dewberry, RHMA; Dr. Dee Roach, Chief of Staff; Murray Hall, COO; Sheyanne Thompson, Administrative Assistant, Tommy Wells, Media

- **Patty Pharis called the meeting to order at 5:31 p.m.**
- **Michelle Gafford gave the invocation for this meeting.**
- **Public Comments** – No public comment was made.
- **Conflict of Interest Declaration** – No conflict of interest declared.
- **Minutes**
Minutes for the meeting held on November 29, 2022 and December 9, 2022 were enclosed in the board book for this meeting. After review of these minutes, Mr. Olstowski made a motion to approve the minutes as presented. Mrs. Edwards seconded the motion, which carried unanimously.
- **Discussion and Possible Action Regarding – Election of Officers**
Mrs. Gafford led the members in the election of board officers. Mrs. Rickard made a motion to re-elect Patty Pharis as Board Chair. Mrs. Warren seconded the motion, which carried unanimously. Mrs. Pharis made a motion to re-elect Cheryl Warren as Vice Chair. Mrs. Rickard seconded the motion, which carried unanimously. Mr. Olstowski made a motion to re-elect Marsha Rickard as the Board Secretary. Mrs. Edwards seconded the motion, which carried unanimously.

- **Discussion and Possible Action Regarding – Lexi Haag Mural Painting**

Mrs. Andrea Burleson presented the proposed subject of a mural painting by Lexi Haag. The mural would be painted on the wall between the hospital's chapel and PT, would be floor to ceiling, and is titled "All a Hard Day's Work". The total for labor and supplies is approximately \$6,500. Mrs. Rickard made a motion to not have the hospital pay for the mural. Some suggestions for funding the mural that the board agreed would be a welcome addition to the facility, were to have the Hospital Foundation or possibly ask the auxiliary or even possibly have a fundraiser so that the community could be more involved. Mrs. Edwards seconded this motion, which carried unanimously.

- **Discussion and Possible Action Regarding – RPMH C-Arm Purchase and Portable X-Ray Machine**

Mrs. Gafford presents the proposed letter from RPMH's Doug Dippel in their sale of a C-Arm for \$12,000. She states that they are no longer selling their portable x-ray machine. Mrs. Ashley Burton provided information on how the C-Arm purchase would benefit the hospital as it is a 20 year upgrade compared to the machine currently at MCHD. It will require less exposure to radiation for both the patients and the staff along with the added benefit of storing images which the old one does not have the capability. Mrs. Rubio made a motion to purchase C-Arm from RPMH. Mr. Olstowski seconded the motion, which carried unanimously.

- **Discussion and Possible Action Regarding – ERC and Contract with Synergi**

Mrs. Gafford presented the proposed contract with Synergi in regards to our Employee Retention Credit (ERC). The ERC is a process where there will be amended 941's for the calendar year 2021 submitted to the IRS for review and approval. Other governmental hospitals have taken advantage of this program with positive results for the facility. Mrs. Rickard made the motion for MCHD to pursue the presented contract with Synergi for the filing of the Employee Retention Credit. Mrs. Rubio seconded the motion, which carried unanimously.

- **Discussion and Possible Action Regarding – Amended FYE 2023 Budget**

Mrs. Gafford presented the proposed Amended FYE 2023 Budget. No action was taken due to the members requesting a more detailed explanation of what constitutes line items and their effect on the operations of the hospital. A called meeting was requested for Monday, February 20th, of this month to review.

- **Discussion and Possible Action Regarding – Increase in Charge Master 7%**

Mrs. Gafford presented the proposed request of increasing the MCHD charge master by 7%. There will be monitoring of how this affects revenue. If needed, this will be the baseline for possible future increases in the coming years. Mrs. Rickard made the motion to approve the increase in the charge master by 7% as presented. Mrs. Rubio seconded the motion, which carried unanimously.

- **Approve Policy & Procedure Manuals**

Mrs. Gafford presented the updated policy and procedure manuals. Most policies were updated with a few that were changed to reflect procedures post COVID. Mrs. Rubio made a motion to approve the updated policy and procedure manuals as presented. Mrs. Warren seconded the motion, which carried unanimously.

- **Recess was taken at 6:40 p.m. and meeting reconvened at 6:45 p.m.**

- **Review & Approve Hospital Contracts**

Mr. Gafford presented the Hospital Contract renewals for December 2022 and January 2023 for review and approval. Mrs. Rickard made a motion to approve contracts as presented. Mrs. Warren seconded the motion, which carried unanimously. Contracts approved:

- FastHealth
- First Choice Pharmacy
- First Choice Purchasing Co-op
- Instrumentation Lab
- Terminal B
- Compass Hospice
- Ben E. Keith
- BoardVantage
- Abbive
- Angelo State University
- Global Towers
- Howard JR College
- Microgen
- Social Worker
- Meduit
- RQI

- **Review, Discuss & Possible Action on Deeds for Trust Properties**

Mrs. Gafford presented the list of Deeds for Trust Properties. Mrs. Rickard made the motion to approve deeds as presented. Mrs. Edwards seconded the motion, which carried unanimously. Deeds approved:

- Parcel 23076
- Parcel 25283
- Parcel 13409
- Parcel 17861
- Parcel 21771
- Parcel 18048
- Parcel 18431
- Parcel 19061
- Parcel 21747
- Parcel 21749
- Parcel 21746

After Mr. Burleson further reviewed the verbiage of Parcel 23386 and Parcel 23388 to ensure the correct wording, Mrs. Rickard made the motion to approved these parcels as presented. Mrs. Warren seconded the motion, which carried unanimously.

- **Medical Staff Report – Dr. Roach, MD**

- Approve Med-Staff Bylaws, recommends they be renewed.
- Covid-19 update
- Expanding Revenue
- CLIA Lab Inspection
- Approve Recredentialing Med-Staff Privileges.
 - See attachment.
- Approve Med-Staff Privileges
 - Rachel Garcia, NP-C
 - Jordan Sims, NP-C

Mrs. Rubio made a motion to approve Active, Associate, Courtesy, and Allied Med-Staff privileges as recommended by the Medical Staff & Administration. Mrs. Edwards seconded the motion, which carried unanimously.

Mrs. Edwards made a motion to approve the Med-Staff Bylaws as recommended by the Medical Staff & Administration. Mrs. Warren seconded the motion, which carried unanimously.

- **QI/PI Monthly Committee Report**

Yvette Woody, CNO, presented the November and December 2022 QI/PI report.

- **Finance Report**

Mrs. Gafford, CEO, presented this report. She reviewed the reports for MCHD for October, November and December, & MCNRC Balance Sheet and MCNRC Profit and Loss Statement for November, and December 2022. Mrs. Warren made a motion to approve the Financial Report as presented; Mrs. Rickard seconded the motion, which carried unanimously.

- **Administrator's Report**

- Mitchell County Nursing & Rehab Center Update
 - The new location has been active with residents moved in starting February 3rd, 2023.
 - Nursing home employees will be trained on MCHD policies for IT and Plant Ops work tickets so that a log can be maintained.
- Mrs. Gafford updated the Annual Board of Director Forms & Training: Conflict of Interest & Confidentiality.
- Mrs. Gafford updated the board that Murray, Yvette and she will be at the annual THA conference February 13-15th.
- Mrs. Gafford updated the board on the ACO training and setup with Caravan Health through the TORCH organization. This will be an ongoing program that will benefit the facility through savings.
- Mrs. Gafford updated the board on employee and patient parking. The old PT entrance will be open again for those patients that would like to park in the back of the hospital to be closer to the admissions desk, Lab and Radiology.
- Mrs. Gafford updated the board on the upcoming hospital events for employees.

- **Executive Session**

Mrs. Pharis called the board members into Executive Session according to Texas Government Code, Section 551.071, Section 551.072, and Section 551.074. The time was 7:41 p.m. The Executive Session was closed and the Open Session reconvened at 8:01 p.m. No action was taken in Executive Session.

- **With no further business to address, this meeting was adjourned. The time was 8:02 p.m.**

Patty Pharis

Patty Pharis, Chairman

Mitchell County Hospital District Board of Directors



Current Credentialed Providers for MCHD

Name	Title	Status	Current License Expiration
Addison, John	DO	FMA	5/31/2023
Crawford, Lauren Jade	FNP-C	FMA	11/30/2022
Roach, Dee	MD	FMA	5/31/2024
Scott, Dan	MD	FMA	11/30/2024
Moses, Lufkin	DO	FMA	8/31/2023
Abor, Calvin	PA-C	Allied - ED	8/31/2022
Goetz Brandon	FNP-C	Allied - ED	1/31/2023
Heady, Christite	FNP-C	Allied - ED	5/31/2024
Kelley, Cheryl	FNP-C	Allied - ED	5/31/2024
Payne, Marlin	PA-C	Allied - ED	2/28/2023
Burton, Anna	FNP-C	Allied - FMA	9/30/2024
Brown, Chris	PA-C	Allied Specialty - Urology	2/28/2023
Green, David	CRNA	Allied- OR	5/31/2023
Jones, Shayla	CRNA	Allied - OR	6/30/2024
Schlemmer, Heidi	CRNA	Allied - OR	7/31/2025
Weaver, Matt	CRNA	Allied - OR	4/30/2023
Phelan, Mark	MD	Associate - Ophthalmology	2/28/2024
Dickey, Robert	MD	Associate - Orthopedics	11/30/2023
Hutchins, Leslie	MD	Associate - Neurosurgeon	2/28/2023
Swarna, Udaya	MD	Associate - Cardiology	2/28/2023
Weatherly, Wallace	MD	Associate - Orthopedics	11/30/2022
Bruton, Patrick	DPM	Associate - Podiatry	11/1/2024
Beck, Howard	MD	Associate - Urology	5/31/2024
Duff, James	MD	Courtesy - Pathology	2/28/2024
Evans, Margaret	MD	Courtesy - Pathology	5/31/2023
Stanley, David	MD	Courtesy - Pathology	11/30/2023
Trotter, Maureen	MD	Courtesy - Pathology	11/30/2024
Almanza, Othon	MD	Courtesy - Pathology	11/30/2024