

STATE OF TEXAS) (MITCHELL COUNTY HOSPITAL DISTRICT
COUNTY OF MITCHELL) (

ON THE TWENTY EIGHTH OF AUGUST 2023 after required notice and having the agenda posted according to law, the members of the board met in regular session at 5:30 p.m. in the Conference Room at Mitchell County Hospital at 997 West I-20 in Colorado City, Texas. The members of board in attendance were:

PATTY PHARIS, President

CHERYL WARREN, Vice-President

MARIA RUBIO, Member

HELEN EDWARDS, Member

HENRYK OLSTOWSKI, Member

KALEB JACKSON, Member

Absent Members:

MARSHA RICKARD, Secretary

Also present was Robbie Dewberry, RHMA; Michelle Gafford, CEO; Murray Hall, COO; Yvette Woody, CNO; Tabettha Edwards, PI; Dr. Dee Roach, Chief of Staff; Sterling Burleson, Hospital Attorney; Erica Thurman, Administrative Assistant; Shelia Plagens, Media, Absent: Diane Moore, CFO

- **Patty Pharis called the meeting to order at 5:32 p.m.**
- **Michelle Gafford gave the invocation for this meeting.**
- **Public Comments** - No public comments were made.
- **Conflict of Interest Declaration** – No conflict of interest declared.

No member of public appeared for public hearing on 2023- 2024 Operating Budget.

- **Review & Adopt 2023-2024 Operating & Capital Budget**
Mrs. Gafford presented the revisions to the operating and capital budget. On behalf of Administration, Mrs. Gafford made the recommendation that the board adopt the proposed Operating Budget and Capital Expenditure List for Mitchell County Hospital District for FY October 1, 2023 through September 30, 2024 as presented. Mr. Jackson made a motion to adopt the proposed Operating and Capital Budget as presented. Mrs. Warren seconded the motion, which was carried unanimously.
- **Discuss Proposed 2023 Tax Rate for Mitchell County Hospital District.**
Mrs. Gafford presented the 2023 proposed tax rate of 0.299540 with M&O of 0.230281 and I&S of 0.069259 with no new revenue. Mrs. Warren made a motion to adopt the 2023 with M&O of 0.230281 and I&S of 0.069259 at the proposed tax rate of 0.299540 for the Mitchell County Hospital District with no new revenue. Mr. Olstowski seconded the motion, which carried unanimously.

- **Minutes**

Minutes for the meeting held on July 25th & August 10th were enclosed in the board book for this meeting. After review of these minutes, Mr. Olstowski made a motion to approve the minutes as presented. Mrs. Edwards seconded the motion, which carried unanimously.

- **Review & Approve Hospital Contracts**

Mrs. Gafford presented the Hospital Contract renewals for August 2023 for review and approval. Mrs. Rubio made a motion to approve contracts as presented. Mr. Jackson seconded the motion, which carried unanimously. Contracts approved:

- Evolus
- HASA
- Interim Health
- Olympia
- Personalized Diagnostic Ultrasound
- Rolling Plains Memorial Hospital
- Sterling Readiness Rounds
- TETAF EMS
- TX DARS
- UMC
- Voice Products

- **Review, Discuss & Possible Action on Board Resolution**

Mrs. Gafford presented the Board Resolution on the Basic Level IV Trauma Facility application. Mrs. Rubio made a motion to approve the application. Mr. Olstowski seconded the motion, which carried unanimously.

- **Review, Discuss & Possible Action on Deed for Trust Properties**

Mr. Jackson made a motion to approve the Deed for Trust Properties Parcel 23541 for the amount of \$311.00. Mrs. Warren seconded the motion, which carried unanimously.

- **Review, Discuss & Possible Action on Revision of Bad Debt Policy**

Mrs. Gafford presented the revisions to the Bad Debt Policy. Mrs. Rubio made a motion to approve the update of the Bad Debt Policy. Mrs. Edwards seconded the motion, which carried unanimously.

- **Medical Staff Report**

- Formulary update – diabetic medications- they were able to reduce 1/3 of the current diabetic medications
- Approve Med-Staff Privileges for Douglas Hughes, Jr, MD

Mr. Jackson made a motion to approve Med-Staff Privileges for Douglas Hughes, Jr, MD as recommended by the Medical Staff and Administration. Mrs. Rubio seconded that motion, which carried unanimously.

- **QI/PI Monthly Committee Report**

Tabetha Edwards, PI presented the July QI/PI report.

- **Finance Report**

Mrs. Gafford presented this report. She reviewed the MCHD & MCNRC Balance Sheet and MCNRC Profit and Loss Statement for July 2023. Mrs. Warren made a motion to approve the Financial Report as presented; Mr. Jackson seconded the motion, which carried unanimously.

- **Administrator's Report**

- a) Mitchell County Nursing & Rehab Center Update
 - Mrs. Gafford updated the board that the privacy curtains have arrived.
- b) Mrs. Gafford updated the board regarding the grant recipients for RT and they will be starting the end of October or beginning of November for their clinicals with RT Manager.
- c) Mrs. Gafford updated the board on the CPSI Training/Optimization from last week and she thinks the business office learned new techniques that will help them going forward.
- d) The New Ambulance is here and we took pictures and will put them on Facebook
- e) Mrs. Gafford updated the board on the surplus sale and that the money we earn from that will be put towards updating the atriums and patient rooms.
- f) September Board Meeting Date may need to be moved from Tuesday, September 26th to a different date due to at least two board members being out of town that day.
- g) Mrs. Gafford updated the board about the Auditors possibly having the 2021 audit draft by mid-September
- h) Mrs. Gafford shared with the board that we are excited to begin the TYTO Healthcare for Colorado City ISD and Westbrook ISD. This is the telehealth collaboration between the hospital and the schools.
- i) Mrs. Gafford updated the board that she has checked on health and dental coverage rates to see if we could get a better rate with BCBS but we will continue with our current healthcare insurance company but did switch to Humana dental so that the dentist in Sweetwater will be covered in addition to changing the vision to a different insurance carrier per employee input.

- **Executive Session**

Mrs. Pharis called the board members into Executive Session according to Texas Government Code, Section 551.074. The time was 6:34 p.m. The Executive Session was closed and the Open Session reconvened at 6:44 p.m.

- **No action was taken in Executive Session.**

- **With no further business to address, this meeting was adjourned. The time was 6:44 p.m.**



Patty Pharis, Chairman

Mitchell County Hospital District Board of Directors