

STATE OF TEXAS) (

MITCHELL COUNTY HOSPITAL DISTRICT

COUNTY OF MITCHELL) (

ON THE TWENTY-EIGHTH OF NOVEMBER 2023 after required notice and having the agenda posted according to law, the members of the board met in regular session at 5:30 p.m. in the Conference Room at Mitchell County Hospital at 997 West I-20 in Colorado City, Texas. The members of board in attendance were:

PATTY PHARIS, President

CHERYL WARREN, Vice-President

MARSHA RICKARD, Secretary

MARIA RUBIO, Member

HELEN EDWARDS, Member

HENRYK OLSZOWSKI, Member

KALEB JACKSON, Member

Absent Members:

No absent members.

Also present was Michelle Gafford; CEO; Erica Thurman, Administrative Assistant; Diane Moore, CFO; Murray Hall, COO; Yvette Woody, CNO; Dr. Dee Roach, Chief of Staff; Sterling Burleson, Hospital Attorney; Tabetha Edwards, RN; Jim Bullard; Tommy Wells, Media

- **Patty Pharis called the meeting to order at 5:32 p.m.**
- **Michelle Gafford gave the invocation for this meeting.**
- **Public Comments** – No public comment was made.
- **Conflict of Interest Declaration** – No conflict of interest declared.
- **Minutes**
Minutes for the meeting held on October 24, 2023 were enclosed in the board book for this meeting. After review of these minutes, Mr. Olstowski made a motion to approve the minutes as presented. Mr. Jackson seconded the motion, which carried unanimously.
- **Review & Approve Hospital Contracts**
Mrs. Gafford presented the Hospital Contract renewals for November 2023 for review and approval. Mrs. Rubio made a motion to approve contracts as presented. Mrs. Rickard seconded the motion, which carried unanimously. Contracts approved:
 - Bell Medical
 - Harp Vending Machine ATM
 - Keith Gist, APRN
 - Life Gift

- QRS Biomedical Services
- Redlee
- Scurry Co EMS
- South Plains PTA Program
- ZOLL

- **Review, Discuss & Possible Action on Deed for Trust Properties**

Mrs. Rickard made a motion to approve Deed for Trust Properties as presented. Mrs. Edwards seconded the motion, which carried unanimously.

- **Medical Staff Report – Dr. Roach, MD**

- Approve Med-Staff Privileges
 - Gregory Wolfe, MD
 - Himansu Patel, MD
 - Taneya Shestopalova, MD
 - Thomas Sprague, MD
 - Keith Gist, CRNA, APRN, NSPM-C
- Increase in respiratory issues in the clinic
- Clinic numbers are up as well as inpatients recently

Mr. Jackson made a motion to approve Courtesy Dr Gregory Wolfe, Dr Himansu Patel, Dr. Taneya Shestopalova, Dr Thomas Sprague, and Allied Med-Staff for Keith Gist, CRNA privileges as recommended by the Medical Staff & Administration; Mrs. Rickard seconded the motion, which carried unanimously.

- **QI/PI Monthly Committee Report**

Tabetha Edwards, RN presented the October QI/PI report.

- **Review, Discuss & Possible Action on Xray Additional Cost**

Mrs. Gafford presented the additional cost of between \$6500-\$7500 for electrical boxes and struts that were not included in the original contract. Mr. Olstowski made the motion to approve the additional expenses incurred to install the new Xray machine. Mrs. Rubio seconded the motion; which carried unanimously.

- **Finance Report**

Mrs. Moore, CFO, presented this report. She reviewed the MCHD & MCNRC Balance Sheet and MCNRC Profit and Loss Statement for October 2023. Mrs. Warren made a motion to approve the Financial Report as presented; Mr. Jackson seconded the motion, which carried unanimously.

- **Administrator's Report**

- Mitchell County Nursing & Rehab Center Update
 - Currently have 47 residents and 3 pending admissions
 - Their Christmas party is December 15th and residents have Christmas wish lists so they have a way to receive something for Christmas.
- Mrs. Gafford updated the board on the Audit.
- Mrs. Gafford updated the board on the Surplus Sale. Sold a bunch of small items and made \$2151.00.
- Mrs. Gafford updated the board on the Surgery Department – Tina Ordway, RN has been coming in to help and training the other staff.
- Christmas In-House Party will be Monday, December 11th from 3:30 pm – 6:30 pm. We will be having a door decorating contest and ugly sweater contest.
- Mrs. Gafford updated the board about 2 New Board Members and the Election of Officers that will take place at the January board meeting.

- Mrs. Gafford informed the board on House Bill 3191 update that states automatic dismissal of any board member that is absent for 5 meeting within a year that is approved by a majority vote of the board.
- Mrs. Gafford updated the board about the Snyder Cyber Security Breach and they were down for a while. Our IT department is great and they stay on top of any issues that may arise. They just sent out a couple emails today regarding email red flags and fake virus websites.

- **Executive Session**

No Executive Session taken.

- **With no further business to address, this meeting was adjourned. The time was 6:25 p.m.**



Chairman

Mitchell County Hospital District Board of Directors