

STATE OF TEXAS ) ( MITCHELL COUNTY HOSPITAL DISTRICT  
COUNTY OF MITCHELL) (

ON THE TWENTY-THIRD OF APRIL 2024 after required notice and having the agenda posted according to law, the members of the board met in regular session at 5:30 p.m. in the Conference Room at Mitchell County Hospital at 997 West I-20 in Colorado City, Texas. The members of board in attendance were:

KALEB JACKSON, President

RICHY WOMACK, Vice-President

MARIA RUBIO, Member

MARSHA RICKARD, Secretary

HELEN EDWARDS, Member

HENRYK OLSTOWSKI, Member

LORIANNE TOOMBS, Member

**Absent Members:**

Also present was Michelle Gafford, CEO; Diane Moore, CFO; Yvette Woody, CNO; Tabetha Edwards, PI; Jim Bullard, RHMA; Sterling Burleson, Attorney; Dr. Dee Roach, Chief of Staff; Murray Hall, COO; Erica Thurman, Administrative Assistant; Misty Lendermon, RHC; Teri Munoz-Lujan

- **Kaleb Jackson called the meeting to order at 5:30 p.m.**
- **Michelle Gafford gave the invocation for this meeting.**
- **Public Comments** – No public comment was made.
- **Conflict of Interest Declaration** – No conflict of interest declared.
- **Minutes**  
Minutes for the meeting held on March 26, 2024 were enclosed in the board book for this meeting. After review of these minutes and correcting one error, Mr. Olstowski made a motion to approve the minutes as presented. Mrs. Edwards seconded the motion, which carried unanimously.

- **Review & Approve Hospital Contracts**

Mrs. Gafford presented the Hospital Contract renewals for April 2024 for review and approval. Mrs. Rubio made a motion to approve contracts as presented. Mrs. Toombs seconded the motion, which carried unanimously. Contracts approved:

- Clinical Pathology Associates
- Konica Minolta SWX
- Millipor Sigma
- TDCJ EMS Agreement
- TORCH Data Use Agreement
- Tru Bridge
- Vexus/Vexus – EMS

- **Departmental Introduction – Transitional Care/Chronic Care**

Mrs. Munoz-Lujan introduced herself and discussed her new role as the Transitional/Chronic care manager. This new role has her contacting traditional Medicare patients and following up after they are discharged and making sure they have made appointments for a follow up clinic visit, received and are taking any medication prescribed and asking if there is anything they need going forward. This is to help keep readmissions down. Her chronic care management duties will be to contact patients with chronic conditions such as heart disease that isn't being controlled and encourage them to make clinic appointments and take medications prescribed. This is to make sure the patient is getting the care they need in the correct setting and also educating them on how to become healthier. This will help keep them out of the Emergency Room/inpatient stays and in the clinic.

- **Departmental Introduction - RHC**

Mrs. Lendermon introduced herself and discussed the training that she and Mrs. Munoz-Lujan received at the ACO Summit. She explained the clinic's role in making sure that the patients are getting the care they need and helping them navigate through programs to get them the best care. One of the things they kept repeating at the Summit was the team-based care approach. This involves everyone from admissions to the clinical team to the discharge planners to the billing team. She also discussed the various metrics that are being asked of the insurance companies to ensure that we are meeting their criterion. She explained that every Medicare patient, be that managed care or traditional, will be required to frequent an ACO or CIN hospital. This is why Mitchell County Hospital contracted with the TORCH system to be in both with other hospitals in the surrounding counties in November of 2022.

- **Review & Discuss Trubridge nTrust (Trubridge) Contract**

Mrs. Moore presented information and the need for outsourcing billing. Mrs. Gafford is putting this on the agenda next month for possible approval.

- **Review, Discuss & Possible Action on Deeds for Trust Properties**

Mrs. Gafford presented the list of Deeds for Trust Properties. Mrs. Rickard made the motion to approve the 4 deeds as presented. Mr. Olstowski seconded the motion, which carried unanimously. Deeds approved:

- Parcel 18460
- Parcel 19405
- Parcel 23130
- Parcel 23447

- **Medical Staff Report – Dr. Roach, MD**
  - Credentialing
    - Sheryl Rolle, APRN - Cardiology
    - Sandra Mun, MD - Tele-Radiology
    - Edmund Martinez, CRNA
  - Re-credentialing
    - Leslie Hutchins, MD – Neurology
    - Nancy Daggubati, MD – Cardiovascular Disease
    - Evan Hardegree, MD – Cardiovascular Disease
    - Ren Zhang, MD – Cardiovascular Disease
    - Joseph Stafford, MD – Cardiovascular Disease
    - Gibbs Wilson, MD – Cardiovascular Disease
    - Approve Courtesy Privileges - Tele-Psych
      - Giancarlo Colon Vilar, MD
      - Daryl Tanski, MD
      - Charles Windham, MD
      - Caroline Tomlinson, PMHNP

Mr. Womack made a motion to approve the providers listed above as recommended by the Medical Staff & Administration. Mrs. Edwards seconded the motion, which carried unanimously.

- **QI/PI Monthly Committee Report**

Tabetha Edwards, RN presented the March 2024 QI/PI report.

- **Finance Report**

Mrs. Moore, CFO, presented this report. She reviewed the reports for MCHD and MCNRC for March 2024. Mrs. Rubio made a motion to approve the Financial Reports as presented. Mrs. Rickard seconded the motion, which carried unanimously.

- **Administrator’s Report**

- Mitchell County Nursing & Rehab Center Update
  - Venson is working on new supplier – Premier Food Group
  - PointClickCare has started and will go live October 1<sup>st</sup>.
- Mrs. Gafford updated the board on the TORCH Vendor Update – Surgical Equipment Lease. With the surgery equipment being approximately 15 years old, it would be better to lease the equipment since it would cost an approximate million dollars to replace all the equipment needed. Dr Moses and his staff participated in this discussion so that the equipment and overall setup would be beneficial for the hospitals needs now and going forward.
- Mrs. Gafford updated the board on the Cost Repair Repayment – the first payment has been paid but they haven’t responded yet on whether or not they are going to refund us for the amounts they withheld when they already had the repayment plan. They haven’t made a final decision on the approval as of the board meeting.
- The FYE 2021 Audit and Single Audit will be available before the next board meeting. It will be uploaded to the board portal for the members to review. They can email questions regarding the audit to Mrs. Gafford and if she is unsure of the answer she can get in touch with the auditors before the meeting.
- The results of the Employee Satisfaction Survey was included in the board packet and reviewed during the meeting. Overall a good result with 46 employees responding.
- Mrs. Gafford updated the board on the Grant with TORCH and TTHSC – Tele Psych Services. It will provide more support for patients coming through the ER with mental health issues. There is also an opportunity to have clinic visits as well. That program will be starting around the end of May.
- Mrs. Gafford updated the board on Cassie Sutton, NP has passed and will be starting May 6<sup>th</sup>.

- Mrs. Gafford updated the board that we won both properties on the Struck Off Properties. A check will be made out to the proper entity next week.

- **Executive Session**

No Executive Session taken.

- **With no further business to address, this meeting was adjourned. The time was 7:00 p.m.**



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Kaleb Jackson, Chairman

Mitchell County Hospital District Board of Directors