

STATE OF TEXAS) (

MITCHELL COUNTY HOSPITAL DISTRICT

COUNTY OF MITCHELL) (

ON THE THIRD OF JUNE 2024 after required notice and having the agenda posted according to law, the members of the board met in regular session at 5:30 p.m. in the Conference Room at Mitchell County Hospital at 997 West I-20 in Colorado City, Texas. The members of board in attendance were:

KALEB JACKSON, President

RICHY WOMACK, Vice-President

MARIA RUBIO, Secretary

MARSHA RICKARD, Member

HELEN EDWARDS, Member

HENRYK OLSTOWSKI, Member

Absent Members:

LORIANNE TOOMBS, Member

Also present was Michelle Gafford, CEO; Diane Moore, CFO; Yvette Woody, CNO; Tabetha Edwards, PI; Robbie Dewberry, RHMA; Sterling Burleson, Attorney; Dr. Dee Roach, Chief of Staff; Murray Hall, COO; Erica Thurman, Administrative Assistant; Karen Wood, Business Office; Valerie Epperson, HIM

- **Kaleb Jackson called the meeting to order at 5:31 p.m.**
- **Michelle Gafford gave the invocation for this meeting.**
- **Public Comments** – No public comment was made.
- **Conflict of Interest Declaration** – No conflict of interest declared.
- **Minutes**
Minutes for the meeting held on April 23, 2024 were enclosed in the board book for this meeting. After review of these minutes, Mr. Olstowski made a motion to approve the minutes as presented. Mrs. Edwards seconded the motion, which carried unanimously.
- **Departmental Introduction – Health Information Management**
Mrs. Epperson introduced herself and went over her employees and their many job duties. She explained that they are responsible for physician deficiencies and working with those providers to stay current. She also informed the board of the many ICD 10 codes that are utilized and the importance of having a specific code to inform the insurance companies of the correct diagnosis.
- **Departmental Introduction – Business Office**
Ms. Wood introduced herself and went over her employees and their many job duties. She gave stats on claims, denials and other items that are done by the business office employees.

- **Review & Approve Appointment – Infection Preventionist**

In accordance with CMS compliance, Mr. Womack made a motion to approve Jennifer Hale, RN as the Infection Preventionist. Mrs. Rubio seconded the motion, which carried unanimously.

- **Review, Discuss & Possible Action on Trubridge nTrust Contract**

Mrs. Gafford presented information regarding the Trubridge nTrust Contract. Mr. Burleson suggested a few changes be made to the contract. Mrs. Rickard made a motion to approve the Trubridge nTrust Contract with pending negotiations as presented. Mr. Olstowski seconded the motion, which carried unanimously.

- **Review & Approve Hospital Contracts**

Mrs. Gafford presented the Hospital Contract renewals for May 2024 for review and approval. The HCCS Contract is not going to be renewed, so it did not need to be approved. Mrs. Rubio made a motion to approve contracts as presented excluding HCCS Contract. Mrs. Edwards seconded the motion, which carried unanimously. Contracts approved:

• Airespring	• Pest Control
• Airgas Healthcare	• Policy Medical
• Cardinal Rev. Solutions	• Radiology Associates of Abilene
• Carefusion	• SANE Victim Assistance
• Dietary Consultant	• Siemens
• Galen Healthcare Solutions	• Siemens Coag
• Gateway	• Smaart
• Hendrick Medical Center	• Steris
• McKesson Hematology	• Sun RX
• NCTTRAC	• SYSMEX
• Nihon Kohden	• TTU Online
• Olympus America	• World Wide Interpreters

- **Review, Discuss & Possible Action on Deeds for Trust Properties**

Mrs. Gafford presented the list of Deeds for Trust Properties. Mrs. Rickard made a motion to approve deeds as presented. Mr. Rubio seconded the motion, which carried unanimously. Deeds approved:

- Parcel 19045
- Parcel 19084
- Parcel 19366
- Parcel 19383
- Parcel 19386

- **Medical Staff Report – Dr. Roach, MD**

- Approve Associate Privileges
 - Cassie Munoz-NP-Allied Health
- Approve Courtesy Privileges
 - Jordan Bollinger, APRN – Tele Psych
 - Malaika Adams, DO – Tele Psych
- Credentialing Courtesy – Tele-Psych
 - Brenda Akhigbe, APRN- CNP-TTUHSC
 - Candes Dotson, DO-TTUHSC
 - Dauda Griffin, MD-TTUHSC
 - Darrell Youndblood, APRN-CNP-TTUHSC
 - Jane Dike, APRN-CNP-TTUHSC
 - Wanda Hilliard, APRN-CNP-TTUHSC
- Re-credentialing Allied Health
 - Lauren J. Crawford, CNP – Allied Health

Mr. Olstowski made a motion to approve the Med-Staff Privileges and Tele-Psych courtesy physicians as recommended by the Medical Staff & Administration. Mrs. Rickard seconded the motion, which carried unanimously.

- **Nurse Staffing Report**

Yvette Woody, CNO, presented the 1st quarter 2024 Nurse Staffing Report.

- **QI/PI Monthly Committee Report**

Tabetha Edwards, RN presented the April 2024 QI/PI report.

- **Finance Report**

Mrs. Moore, CFO, presented this report. She reviewed the reports for MCHD and MCNRC for April 2024. Mr. Womack made a motion to approve the Financial Reports as presented. Mrs. Rickard seconded the motion, which carried unanimously.

- **Administrator's Report**

- Mitchell County Nursing & Rehab Center Update we are down to 40 residents. We have started looking into marketing some to try to get more residents.
 - Update State Inspection on April 23rd – the nursing home received zero deficiencies
- Update Magnetic Resonance Imaging Services – losing the current MRI due to our route being suspended. Will be reviewing alternate companies and the need for a truck later in the year when things are busier with MRI use.
- Update on HAI – no payback
- Update Tele Psych TORCH/Texas Tech Grant – training was done in both the ER and the clinic, hopefully this will give our patients another avenue for their mental health
- Update Broadband Infrastructure Program Grant- Mrs. Moore discussed the amount of the grant and the equipment/broadband that the hospital will be able to purchase, still waiting on a final grant amount
- Contract/PRN (as needed) Pharmacy – with Kaylee getting engaged and moving, she will be working remote for the time being. Lesli, Pharmacist will be closely monitoring time and projects
- Update Interim Cost Report fiscal year end 2024-FORVIS is still working on this project, and aiming for the strategic meeting to be able to utilize the results.
- Hiring Outside Firm for Community Needs/Assessment Report to get a better idea of what the community needs now and moving forward. Will bring some quotes to the board at the next meeting
- Discuss Summer Board Meeting Schedule – June 25th and July 23rd. For now, we will be leaving June's date and moving July's from the 23rd to the 30th so it will be after THT and the strategic meeting.

- **Executive Session**

Mr. Jackson called the board members into Executive Session according to Texas Government Code, Section 551-071, Section 551-074, and Section 161.032. The time was 6:43 p.m. The Executive Session was closed and the Open Session reconvened at 7:00 p.m. No action was taken in Executive Session.

- **With no further business to address, this meeting was adjourned. The time was 7:01 p.m.**



Kaleb Jackson, Chairman

Mitchell County Hospital District Board of Directors