

STATE OF TEXAS) (MITCHELL COUNTY HOSPITAL DISTRICT
COUNTY OF MITCHELL) (

ON THE TWENTY FIFTH OF JUNE 2024 after required notice and having the agenda posted according to law, the members of the board met in regular session at 5:30 p.m. in the Conference Room at Mitchell County Hospital at 997 West I-20 in Colorado City, Texas. The members of board in attendance were:

KALEB JACKSON, President

RICHY WOMACK, Vice-President

MARSHA RICKARD, Member

HELEN EDWARDS, Member

HENRYK OLSTOWSKI, Member

Absent Members:

MARIA RUBIO, Member

LORIANNE TOOMBS, Member

Also present was Michelle Gafford, CEO; Diane Moore, CFO; Erica Thurman, Administrative Assistant; Sterling Burleson, Hospital Attorney; Dee Roach, M.D.; Tabetha Edwards, PI; Benny Cornett, IT; Jennifer Hale, RN; Jim Bullard, RHMA.

- **Kaleb Jackson called the meeting to order at 5:30 p.m.**
- **Michelle Gafford gave the invocation for this meeting.**
- **Public Comments** – No public comment was made.
- **Conflict of Interest Declaration** – No conflict of interest declared.
- **Minutes**
Minutes for the meeting held on June 3, 2024 were enclosed in the board book for this meeting. After review of these minutes, Mr. Olstowski made a motion to approve the minutes as presented. Mrs. Rickard seconded the motion, which carried unanimously.
- **Association for Professionals in Infection Control & Epidemiology Conference Update (APIC)**
Mrs. Hale updated the board about the conference she attended June 3rd – 5th in San Antonio. She attended plenty of sessions, but will be able to access anything she missed or wanted to review until November. She learned a lot and enjoyed being able to be surrounded with many peers and the chance to exchange ideas and resources.

- **Cyber Training Update**

Mr. Cornett updated the board that he will be sending a link to their emails for them complete an hour-long training on cyber security. They will be able to access the link or use their Iteams app in order to complete. August 31, 2024 is the anticipated completion date.

- **Review & Discuss Upcoming Election Dates, Application and Notice**

Discussion around the board members that are up for re-election have almost 2 months to decide if they want to run again and to get their application into us by August 19th. Proper notice was done by the June 20th date and was enclosed in the board packet.

- **Preliminary Review & Discussion of the RHMA Contract Extension**

Mrs. Gafford explained that the current RHMA Contract expires December 31, 2024. There will be more discussion during the strategic meeting and a vote will be done on the July 31, 2024 meeting. The board members will be issuing some measurable goals for a possible bonus to the contract.

- **QI/PI Monthly Committee Report**

Tabetha Edwards, RN presented the May 2024 QI/PI report.

- **Medical Staff Report – Dr. Roach, MD**

- Re-credentialing – Tele Radiology
 - Bradley Nowack, MD
- Credentialing - Pathology
 - Karen Thomas, MD

Mrs. Rickard made a motion to approve the providers listed above as recommended by the Medical Staff & Administration; Mrs. Edwards seconded the motion, which carried unanimously.

- **Review & Approve Hospital Contracts**

Mrs. Gafford presented the Hospital Contract renewals for June 2024 for review and approval. Mr. Womack made a motion to approve contracts as presented. Mrs. Edwards seconded the motion, which carried unanimously. Contracts approved:

- Bamboo Health
- Covenant Health Systems
- Orchard Software
- Shannon Medical Center – Patient Transfer Agreement
- Steris
- TDCJ FMA – DOT Physicals
- TDCJ to FMA
- Texas Tech Daniel Unit
- Texas Tech HSC PA/PT Program
- Texas Tech Offsite
- Texas Tech Wallace Ware
- TMF
- TWC Vocational Rehabilitation Services
- USF

- **Review & Approve Appointment – Health Information Management Manager**

In accordance with CMS compliance, Mrs. Rickard made a motion to approve Valerie Epperson as the Health Information Management Manager. Mr. Womack seconded the motion, which carried unanimously.

- **Review, Discuss & Possible Action on Deeds for Unsold Properties**

Mr. Olstowski made a motion to approve the 3 deeds for unsold properties as presented. Mrs. Rickard seconded the motion, which carried unanimously.

- **Review, Discuss & Possible Action on Deeds for Trust Properties**

Mr. Womack made a motion to approve the 3 deeds for trust properties as presented. Mrs. Edwards seconded the motion, which carried unanimously.

- **Finance Report**

Mrs. Moore presented this report. She reviewed the reports for MCHD and MCNRC for May 2024. Mrs. Edwards made a motion to approve the Financial Reports as presented; Mr. Olstowski seconded the motion, which carried unanimously.

- **Administrator's Report**

- a) Mitchell County Nursing & Rehab Center Update

- Updated the board on the shower drains will be scheduled as the residents leave out.
- As of today, we have 47 residents

- b) Water Easement Planning

- July 8th is the start date for the planning phase of the water easement. The hope is that this will be completed sooner rather than later as the first date was to be 18 months.

- c) Yearly Stats & Training Compliance for ACO/CIN

- The annual wellness visits for the ACO started in June of 2023 at 2.7% and we are at 12.5% for the year to date. The goal is to be at 40% by year end. CIN annual wellness visits are up to more than 29% but they also want us to be at 80% by year end.
- There is a 30-minute compliance training that will need to be completed, the board will complete these as they can before year end.

- d) Discussed with the board on the possible dates for the Budget Workshop & Proposed Meeting Dates for August.

- e) THT Final Update

- Supper plans and number of spouses were discussed. The hospital will pay for the Thursday meal and RHMA will sponsor the Friday meal.

- f) Vantage Proposal

- Updated the board that they do not rent equipment, they have a surgical suite that they unload and then after surgeries are done they will pack it up. They want us to do all the surgeries in one day. This might not be feasible with the current staff.

- g) Updated the board on FYE 2021 Audit Update and they should have it ready next week.

- h) Updated the board with the Community Needs Report are very expensive. Will be reviewing with other CEO's to see if they have some suggestions.

- **Executive Session**

No Executive Session taken.

- **With no further business to address, this meeting was adjourned. The time was 6:37 p.m.**



Kaleb Jackson, Chairman

Mitchell County Hospital District Board of Directors