

STATE OF TEXAS) (MITCHELL COUNTY HOSPITAL DISTRICT
COUNTY OF MITCHELL) (

ON THE SEVENTEENTH OF SEPTEMBER 2024 after required notice and having the agenda posted according to law, the members of the board met in regular session at 5:30 p.m. in the Conference Room at Mitchell County Hospital at 997 West I-20 in Colorado City, Texas. The members of board in attendance were:

KALEB JACKSON, President

RICHY WOMACK, Vice-President

MARIA RUBIO, Secretary

HELEN EDWARDS, Member

HENRYK OLSTOWSKI, Member

Absent Members:

MARSHA RICKARD, Member

LORIANNE TOOMBS, Member

Also present was Robbie Dewberry, RHMA; Jim Bullard, RHMA; Michelle Gafford, CEO; Diane Moore, CFO; Murray Hall, COO; Yvette Woody, CNO; Sterling Burleson, Hospital Attorney; Erica Thurman, Administrative Assistant

- **Kaleb Jackson called the meeting to order at 5:31 p.m.**
- **Michelle Gafford gave the invocation for this meeting.**
- **Public Comments** - No public comments were made.
- **Conflict of Interest Declaration** – Richy Womack has conflict of interest for item number XIV.
- **Minutes**
Minutes for the meeting held on July 27th, July 30th & August 13th were enclosed in the board book for this meeting. After review of these minutes, Mrs. Rubio made a motion to approve the minutes as presented. Mr. Olstowski seconded the motion, which carried unanimously.
- **Medical Staff Report**
 - We are still in need of an OR manager
- **QI/PI Monthly Committee Report**
Yvette Woody, CNO presented the July QI/PI report.

Public hearing opened at 5:37 pm and closed at 5:38 pm with no public comment on 2024- 2025 Operating & Capital Budget.

- **Review & Adopt 2024-2025 Operating & Capital Budget**

On behalf of Administration, Mrs. Gafford made the recommendation that the board adopt the proposed Operating and Capital Budget for Mitchell County Hospital District for FY October 1, 2024 through September 30, 2025 as presented. Mrs. Rubio made a motion to adopt the proposed Operating and Capital Budget as presented. Mrs. Edwards seconded the motion, which was carried unanimously.

- **Discuss Proposed 2024 Tax Rate for Mitchell County Hospital District.**

Mrs. Rubio made a motion to adopt the 2024 with M&O of 0.224699 and I&S of 0.067214 at the proposed tax rate of 0.291913 for the Mitchell County Hospital District with no new revenue. Mr. Olstowski seconded the motion, which carried unanimously.

- **Review & Approve Hospital Contracts -August**

Mrs. Gafford presented the Hospital Contract renewals for August 2024 for review and approval. Mr. Womack made a motion to approve contracts as presented. Mrs. Edwards seconded the motion, which carried unanimously. Contracts approved:

- Conexus
- Evolus
- Equisys
- HASA
- Interim Health
- Olympia
- Pam Peckham
- Personalized Diagnostic Ultrasound
- Rolling Plains Memorial Hospital
- Sterling Readiness Rounds
- TETAF EMS
- TX DARS
- UMC
- Voice Products

- **Review & Approve Hospital Contracts -September**

Mrs. Gafford presented the Hospital Contract renewals for September 2024 for review and approval. Mr. Womack made a motion to approve contracts as presented. Mrs. Edwards seconded the motion, which carried unanimously. Contracts approved:

- 3M
- Alpha Source Group
- Directv
- Cepheid
- Cogdell Memorial Hospital
- ER Dept to RHC
- EM3 Networks
- Home Hospice
- Home Hospice Respite
- Kindred Hospice
- Meduit One/RMP Service
- RCH to ER
- Rolling Plains Memorial Hospital
- Shannon Epic-Care Link
- TX Ragdoll Nursing
- TORCH – Office 365

- **Review, Discuss & Possible Action on Board Resolution**

Mrs. Gafford presented the Board Resolution on the Basic Level IV Trauma Facility resolution. Mr. Olstowski made a motion to approve the resolution. Mrs. Rubio seconded the motion, which carried unanimously.

- **Approve Renewal of Depository**

Mr. Womack excused himself during this item due to the conflict of interest. Mr. Olstowski made a motion to approve extending the depository contract with City National Bank. Mrs. Edwards seconded the motion, which carried unanimously.

- **Review, Discuss & Possible Action on Interlocal Agreement**

Mrs. Gafford updated the board with the information she received from Donna Madrid that it is just beautification on properties that need improvements prior to selling them. It costs the city approximately \$2,000. Mrs. Rubio made a motion to approve the Interlocal Agreement. Mr. Womack seconded the motion, which carried unanimously.

- **Review, Discuss & Possible Action on Letter of Approval**

Mrs. Gafford presented the Letter of Approval from the City and allows them to clear any structure that may be deemed unfit or unsafe. Mrs. Edwards a motion to approve the letter. Mrs. Rubio seconded the motion, which carried unanimously.

- **Review, Discuss & Possible Action on Contract**

Mrs. Gafford presented the contract between Westbrook ISD and Gregory Scott and Marcie Benard. Mr. Burleson stated that it allows the Benard's a chance to acquire the property without it going through the bidding process. The Benard's must provide an appraisal to purchase the property. Mr. Womack made a motion to approve the agreement as presented. Mr. Olstowski seconded the motion, which carried unanimously.

- **Review, Discuss & Possible Action on Olympic Lease**

Mrs. Gafford presented the quotes on the surgery equipment. With the current equipment being 17 years old, it has become hard to get parts and have it worked on. The lease would be for 3 years and then the option to purchase it for \$1 once the lease is finished. Mr. Olstowski made a motion to approve both leases on the surgical equipment. Mrs. Rubio seconded the motion, which carried unanimously.

- **Review, Discuss & Possible Action on Contract**

Mrs. Moore presented the contracts for Multi View and Trubridge. Multi View will go into effect on March 1st and FMS will go away March 31st. Mrs. Rubio made a motion to approve the contracts for Multi View and Trubridge. Mrs. Edwards seconded the motion, which carried unanimously.

- **Review, Discuss & Possible Action on Board Member**

Mr. Womack made a motion to approve the resignation of Lorianne Toombs. Mrs. Rubio seconded the motion, which carried unanimously.

- **Finance Report**

Mrs. Moore presented the financial reports for MCHD & MCNRC for July and August 2024. Mrs. Rubio made a motion to approve the Financial Reports as presented. Mr. Womack seconded the motion, which carried unanimously.

- **Administrator's Report**

- a) Mitchell County Nursing & Rehab Center Update

- Mrs. Moore updated the board on Point Click Care- training is going great, it's massive and intense. Mrs. Lendermon is working on the provider part
- Up to 51 residents right now

- b) Mrs. Gafford updated the board that our 5 month old CT was having a problem 3 weeks ago and they were trying to charge us to come in and work on it but that was handled and it was fixed at no charge.

- c) Mrs. Gafford updated the board on the Executive Order that was issued on August 8th that Governor Abbott put into law that every hospital must ask every patient if they are here legally. We have to collect the information and submit it starting November 1st. November numbers are due in January.
- d) Senate Bill 240 Workplace Violence was passed and we already have in place about 90 percent of all the requirements and are incorporating the rest.
- e) Mrs. Gafford updated the board that we are in compliance with the ACO Training.
- f) Medicare Cost Report Update - Mrs. Moore found out yesterday that they have 20 business days to post our payments, so even though we are paying them on time, that is why they put us on withhold.
- g) Mrs. Gafford updated the board on the Client Advisory Council will be October 14th -16th and they pay for us to go to their headquarters – all we pay for is the flights.
- h) Update on the Beckers Article – that we are top 5 in the nation with the shortest ED visit times.
- i) Mrs. Gafford updated the board about the Health Fair will be on October 5th from 7-10 am.
- j) Mrs. Gafford updated the board on the Relay for Life will be on October 19th from 10 am to 10 pm and the hospital will have a team and a booth.
- k) Mrs. Gafford updated the board that she, Mr. Dewberry and Mr. Bullard will be meeting next week with the auditors to discuss the 2021 audit so we can move on to the 2022 and 2023 audits.
- l) Mrs. Gafford received the renewal rates of the insurance premiums and there was a 2% increase from last year.
- m) Mrs. Gafford updated the board about the water tie-in that it was successful and they are still working on it to make sure everything is good and making it more accessible when they need to work on it in the future.

- **Executive Session**

Mr. Jackson called the board members into Executive Session according to Texas Government Code, Section 551.074. The time was 6:48 p.m. The Executive Session was closed and the Open Session reconvened at 7:08 p.m.

- **No action was taken in Executive Session.**

- **With no further business to address, this meeting was adjourned. The time was 7:09 p.m.**



Kaleb Jackson, Chairman
Mitchell County Hospital District Board of Directors