

STATE OF TEXAS ) ( MITCHELL COUNTY HOSPITAL DISTRICT  
COUNTY OF MITCHELL) (

ON THE THIRD OF DECEMBER 2024 after required notice and having the agenda posted according to law, the members of the board met in regular session at 5:30 p.m. in the Conference Room at Mitchell County Hospital at 997 West I-20 in Colorado City, Texas. The members of board in attendance were:

KALEB JACKSON, President

RICHY WOMACK, Vice-President

MARSHA RICKARD, Member

HELEN EDWARDS, Member

HENRYK OLSTOWSKI, Member

DONNA GOEBEL, Member

**Absent Members:**

MARIA RUBIO, Secretary

Also present was Michelle Gafford; CEO; Erica Thurman, Administrative Assistant; Diane Moore, CFO; Murray Hall, COO; Dr. Dee Roach, Chief of Staff; Sterling Burleson, Hospital Attorney; Tabettha Edwards, RN; Jim Bullard, RHMA; Robbie Dewberry, RHMA

- **Kaleb Jackson called the meeting to order at 5:32 p.m.**
- **Richy Womack gave the invocation for this meeting.**
- **Public Comments** – No public comment was made.
- **Conflict of Interest Declaration** – No conflict of interest declared.
- **Minutes**  
Minutes for the meeting held on October 29, 2024 were enclosed in the board book for this meeting. After review of these minutes and correcting one error, Mr. Olstowski made a motion to approve the minutes as presented. Mrs. Edwards seconded the motion, which carried unanimously.

- **Review & Approve Hospital Contracts**

Mrs. Gafford presented the Hospital Contract renewals for November 2024 for review and approval. Mr. Burleson explained his new contract and that he is working with a law firm out of Austin – his rates increased for the first time in 8 years. Mrs. Edwards made a motion to approve contracts as presented. Mrs. Rickard seconded the motion, which carried unanimously. Contracts approved:

- All Copy
- Bell Medical
- Claraprice
- Harp Vending Machine ATM
- Inmar
- Keith Gist, APRN
- Life Gift
- QRS Biomedical Services
- Redlee
- Scurry Co EMS
- South Plains PTA Program
- Sterling Burleson, Attorney
- ZOLL

- **QI/PI Monthly Committee Report**

Tabetha Edwards, RN presented the October QI/PI report.

- **Medical Staff Report – Dr. Roach, MD**

- Approve Med-Staff Privileges – Tele-Psych
  - Thomas Sprague, MD
  - Felix Gellar, MD
  - Elton Naidoo, MD
  - Shetal Amin, MD
  - Dax Wolford, MD
  - John Kenney, MD
  - Straight Line Arla, MD
- Approve Med-Staff Privileges – Pain Management
  - Keith Gist, CRNA, APRN, NSPM-C
- Approve Med-Staff Privileges – Vesta Tele-Radiology
  - Adel Abdalla, MD
  - Wessam Bou-Assaly, MD
  - Dennis Burton, MD
  - Abbas Chamsuddin, MD
  - Stephen Colvin, MD
  - Russell Gelormini, DO
  - Anne Glaser, MD
  - Rajiv Kumar, MD
  - Ron Mark, MD
  - Roger McClellan, MD
  - Philip McDonald, MD
  - Justin Pham, MD
  - John Pohl, MD
  - Roberto Rivera Morales, MD
  - Walter Uyesugi, MD
- IV Fluids are in demand with the largest supplier being affected by Hurricane Helene which is delaying elective surgeries up to 3 months. Dr. Roach is expecting the supply to be back to normal in approximately 90 -120 days.

Mrs. Rickard made a motion to approve Med Staff Tele-Psych privileges as listed above, Allied Med-Staff for Keith Gist, CRNA re-credentialing as recommended by the Medical Staff & Administration, and temporary Med-Staff Tele-Radiology (Vesta) privileges for 60 days for the 15 providers listed above; Mrs. Edwards seconded the motion, which carried unanimously.

- **Review, Discuss & Possible Action on Deed for Unsold Properties**

Mr. Olstowski made a motion to approve Deed for Unsold Properties to get them back on the tax role as presented. Mr. Womack seconded the motion, which carried unanimously.

- **Review, Discuss & Possible Action on Deed for Trust Properties**

Mr. Olstowski made a motion to approve Deed for Trust Properties as presented. Mrs. Edwards seconded the motion, which carried unanimously.

- **Review, Discuss & Possible Action on Med Staff ByLaws**

Mrs. Gafford presented the minutes from the Med Staff meeting dated July 30, 2024 showing where they approved the changes to the ByLaws. Mrs. Rickard made the motion to approve the changes to the Med Staff ByLaws. Mr. Olstowski seconded the motion; which carried unanimously.

- **Review, Discuss & Possible Action on Sleep Study Program**

Mr. Burleson presented the contract highlights and that the initial first 16 months will be hard to get out of the contract. Mrs. Gafford explained that the additional costs would just be for a bed frame and mattress. Mrs. Edwards made the motion to approve the Sleep Study Program contract with 1 bed. Mr. Olstowski seconded the motion; which carried unanimously.

- **Finance Report**

Mrs. Moore, CFO, presented this report. She reviewed the MCHD & MCNRC for October 2024. Mr. Womack made a motion to approve the Financial Report as presented; Mrs. Rickard seconded the motion, which carried unanimously.

- **Review, Discuss & Possible Action on Bonus/Loyalty Program**

Mrs. Gafford presented the new policy for Annual Loyalty Payment Criteria and also reviewed the May 2022 Old Bonus Policy. Mrs. Gafford recommended the board approve the new loyalty policy that is not a bonus and not based on revenue. Mr. Olstowski made the motion to approve the Annual Loyalty Payment Criteria Policy as presented. Mrs. Rickard seconded the motion; which carried unanimously.

- **Administrator's Report**

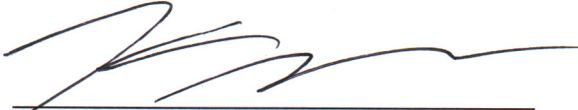
- Mitchell County Nursing & Rehab Center Update
  - Currently have 48 residents and have some on a waitlist
- Mrs. Gafford updated the board on the Audit that someone will be coming in to talk to Mrs. Gafford and Mrs. Moore.
- Mrs. Gafford updated the board on the Surgery Department – the equipment is up and running and going good.
- Mrs. Gafford updated the board on the Tele-Radiology (Vesta) that it is all up and running and ready to go.
- Ambulance – Warranty & Repair Update – we received \$26,000 yesterday from the state, and new ambulance was done in 4 hours from the shop in Lamesa.
- Mrs. Gafford updated the board on the Jackson Physician Search and they have a 3<sup>rd</sup> year resident that could potentially work for us.
- Chartis Award was awarded to the Hospital for Patient Perspective.
- Christmas In-House Party will be Thursday, December 12<sup>th</sup> from 3:00 pm – 5:00 pm. We will be having a door decorating contest and ugly sweater contest.

- **Executive Session**

Mr. Jackson called the board members into Executive Session according to Texas Government Code, Section 551.074 and Section 551.071. The time was 6:48 p.m. The Executive Session was closed and the Open Session reconvened at 7:00 p.m.

- **No action was taken in Executive Session.**

- **With no further business to address, this meeting was adjourned. The time was 7:01 p.m.**



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Chairman

Mitchell County Hospital District Board of Directors