

STATE OF TEXAS)(
) (MITCHELL COUNTY HOSPITAL DISTRICT
COUNTY OF MITCHELL) (

ON THE TWENTY EIGHTH OF JANUARY 2025 after required notice and having the agenda posted according to law, the members of the board met in regular session at 5:30 p.m. in the Conference Room at Mitchell County Hospital at 997 West I-20 in Colorado City, Texas. The members of board in attendance were:

KALEB JACKSON, President

HENRYK OLSZOWSKI, Member

HELEN EDWARDS, Member

DONNA GOEBEL, Member

Absent Members:

RICHY WOMACK, Vice-President

MARIA RUBIO, Secretary

MARSHA RICKARD, Member

Also present was Michelle Gafford, CEO; Diane Moore, CFO; Tabettha Edwards, PI; Sterling Burleson, Attorney; Dr. Dee Roach, Chief of Staff; Murray Hall, COO; Erica Thurman, Administrative Assistant; Tommy Wells, Media

- **Kaleb Jackson called the meeting to order at 5:30 p.m.**
- **Michelle Gafford gave the invocation for this meeting.**
- **Public Comments** – No public comment was made.
- **Conflict of Interest Declaration** – No conflict of interest declared.
- **Discussion & Possible Action Regarding – Election of Officers**
Tabled until next month since several board members were absent.
- **Minutes**
Minutes for the meeting held on December 3, 2024 were enclosed in the board book for this meeting. After review of these minutes, Mr. Olstowski made a motion to approve the minutes as presented. Mrs. Edwards seconded the motion, which carried unanimously.

- **Approve Policy & Procedure Manuals**

Mrs. Gafford presented the updated policy and procedure manuals. Policies that were changed were identified and the two new policies were reviewed. Policies that remained unchanged for the current year were identified as well. Mr. Olstowski made a motion to approve the updated policy and procedure manuals as presented. Mrs. Edwards seconded the motion, which carried unanimously.

- **Review & Approve Hospital Contracts - December**

Mrs. Gafford presented the Hospital Contract renewals for December 2024 for review and approval. Mrs. Edwards made a motion to approve contracts as presented. Mrs. Goebel seconded the motion, which carried unanimously. Contracts approved:

- Ben E. Keith
- First Choice Pharmacy
- First Choice Purchasing Co-op
- Instrumentation Lab
- Stryker Flex – Keith Gist
- Terminal B

- **Review & Approve Hospital Contracts - January**

Mrs. Gafford presented the Hospital Contract renewals for January 2025 for review and approval. Mrs. Edwards made a motion to approve contracts as presented. Mrs. Goebel seconded the motion, which carried unanimously. Contracts approved:

- Abbive
- Angelo State University
- BoardVantage
- Meduit
- RQI
- Savista

- **Nursing Staffing Report**

Tabled until next month due to Mrs. Woody's absence.

- **QI/PI Monthly Committee Report**

Tabetha Edwards, PI, presented the November and December 2024 QI/PI reports.

- **Medical Staff Report – Dr. Roach, MD**

- Approve Recredentialing Med-Staff Privileges.
 - See attachment.
- Approve Med Staff Providers – Tele Psych
 - See attachment.
- Mrs. Gafford informed the board that before the Med Staff meeting today there were 2 speakers. Bruce Miller with Discovery Medical Network that talked to the providers about ACO/CIN. The second speaker was Keith Gist, APRN and was informing the providers of the other services he does other than pain management.

Mr. Olstowski made a motion to approve Active, Associate, Courtesy, and Allied Med-Staff privileges as recommended by the Medical Staff & Administration. Mrs. Edwards seconded the motion, which carried unanimously.

- **Discuss & Possibly Approve Additional FTE**

Mrs. Gafford presented need for an additional FTE. We currently have one employee that is the Transitional Care/Chronic Care that contacts all 528 patients. Mr. Olstowski made the motion to approve an additional FTE as presented. Mrs. Edwards seconded the motion, which carried unanimously.

- **Review, Discuss & Possible Action on Deeds for Unsold Properties**

Mrs. Gafford presented the list of Deeds for Unsold Properties. Mrs. Edwards made the motion to approve the 4 deeds as presented. Mrs. Goebel seconded the motion, which carried unanimously.

Deeds approved:

- Parcel 20657
- Parcel 18089
- Parcel 23056
- Parcel 17734

- **Finance Report**

Mrs. Moore, CFO, presented this report. She reviewed the reports for MCHD and MCNRC for November and December. Mrs. Moore updated the board about several grants that are in motion. Mr. Olstowski made a motion to approve the Financial Reports as presented; Mrs. Goebel seconded the motion, which carried unanimously.

- **Administrator's Report**

- Mitchell County Nursing & Rehab Center Update
 - Currently they have 3 rooms available
 - Some of the contract labor workers are enjoying working for us but since they are under contract they cannot switch over to become our employees.
- Mrs. Gafford updated the board on the Annual Board of Director Forms & Training: Conflict of Interest & Confidentiality to please complete and return to the admin assistant.
- Mrs. Gafford updated the board on the Yearly Cyber Security Training needs to be completed soon.
- Vesta Radiology is up and running but there have been some commencing problems with the reporting coming into Thrive.
- Mrs. Gafford updated the board on the building improvements including some painting several areas a blue color and signage changes that will be located on the beams.
- Mrs. Gafford updated the board that the Sleep Study site visit will be tomorrow. The CEO from Newport Health Network, Jesse Torres will be coming in tomorrow at 10:30 am to see the room and around 11:30 am to meet with the Med Staff to discuss referrals. We will be advertising in Big Spring, Sweetwater and Snyder because we will be the only place within 100 miles to do the sleep studies.
- Mrs. Gafford updated the board of the possible new business project – Samsung Renewables. Troy Reed came by yesterday to meet with Mrs. Gafford. Mr. Burleson explained that the county has agreed to an abatement for the project.
- We will be having a Nurse Practitioner Clinical Visit from March 2nd through 5th from TCU.
- Mrs. Gafford updated the board that there was a patient that was in our Emergency Department and Chip Payne, PA had the patient air flighted with Native Air. We had planned on them coming in this month but it did not work out. The reunion will take place here at the hospital in April or May.
- Mrs. Gafford updated the board on wanting to invite Dustin Burrows the New Speaker of the Texas House to come for a visit to see our facility and what we do here. John Henderson with TORCH is advocating for us.

- **Executive Session**

Mrs. Gafford called the board members into Executive Session according to Texas Government Code, Section 551.071, Section 551.072, and Section 551.074. The time was 6:52 p.m. The Executive Session was closed and the Open Session reconvened at 7:03 p.m. No action was taken in Executive Session.

- **With no further business to address, this meeting was adjourned. The time was 7:04 p.m.**

A handwritten signature in black ink, appearing to read 'K. Jackson', written over a horizontal line.

Kaleb Jackson, Chairman
Mitchell County Hospital District Board of Directors