

STATE OF TEXAS) (

MITCHELL COUNTY HOSPITAL DISTRICT

COUNTY OF MITCHELL) (

ON THE TWENTY-NINTH OF OCTOBER 2024 after required notice and having the agenda posted according to law, the members of the board met in regular session at 5:30 p.m. in the Conference Room at Mitchell County Hospital at 997 West I-20 in Colorado City, Texas. The members of board in attendance were:

KALEB JACKSON, President

RICHY WOMACK, Vice-President

MARIA RUBIO, Secretary

MARSHA RICKARD, Member

HELEN EDWARDS, Member

HENRYK OLSTOWSKI, Member

Absent Members:

Also present was Michelle Gafford, CEO; Diane Moore, CFO; Murray Hall, COO; Dr. Dee Roach, Chief of Staff; Yvette Woody, CNO; Tabetha Edwards, QI/PI; Callan Lee, HR Director; Benny Cornett, IT Director; Donna Goebel, Sterling Burleson, Hospital Attorney; Erica Thurman, Administrative Assistant; Robbie Dewberry, RHMA; Jim Bullard, RHMA; Mike Redwine, Mitchell County Judge; Brent Fuller, D&Co; Andrew Castillo, D&Co

- **Kaleb Jackson called the meeting to order at 5:31 p.m.**
- **Michelle Gafford gave the invocation for this meeting.**
- **Public Comments** - No public comments were made.
- **Conflict of Interest Declaration** – No conflict of interest declared.
- **Minutes**
Minutes for the meetings held on September 17th were enclosed in the board book for this meeting. After review of these minutes, Mr. Olstowski made a motion to approve the minutes. Mrs. Rubio seconded the motion, which carried unanimously.
- **Discussion & Possible Action Regarding Vacant Hospital Board of Trustee Position**
Mr. Womack made a motion to appoint Donna Goebel to board of Trustees. Mrs. Rickard seconded the motion, which carried unanimously.
- **Appointment & Swearing-in of Board of Directors – Donna Goebel**
The Honorable Judge Mike Redwine administered the Statement of Officer and the Oath of Office for the appointed position. Under oath, Mrs. Goebel swore to uphold the responsibilities of the appointed position. State forms 2204 and 2201 were signed.

- **Compliance Symposium Update**

Mrs. Lee updated the board on all the changes that they are trying to implement within the next year or so. They are going to be pushing at home care and keep people out of inpatient. She really focused on the forms and that we will have to be able to provide forms in any language, even in braille. We will also have to provide an interpreter on the spot, if they request one.

- **Chief Nursing Officer Conference Update**

Mrs. Woody talked about the CNO Conference she went to, that they did a survey in regards to leadership skills. She went over what she learned about herself from that survey.

- **Texas Hospital Insurance Exchange Conference Update**

Mr. Cornett talked about the conference he attended. The main things they discussed were cybersecurity and AI - he went over what he learned and how we were doing to handle all the attacks.

- **Client Advisory Council Update**

Mr. Hall attended the Client Advisory Council and informed the board about strategic in nature. As a facility, we need to get back to doing what you are good at and focus on what needs to be improved or changed.

- **FYE 2021 Audit Presentation**

Mr. Castillo and Mr. Fuller presented the FYE 2021 Audit Presentation.

- **Medical Staff Report – Dr. Roach, MD**

- Approve Med-Staff Privileges

- Krystopher Lyon, MD- Neurosurgeon
- Arnav Pondicherry, MD – Tele-Psych
- Charles Windham, MD – Tele-Psych
- Jennifer McHan, PMHNP – Tele-Psych

Mrs. Rickard made a motion to approve Courtesy Dr. Krystopher Lyon, Dr. Arnav Pondicherry, Dr. Charles Windham, and Jennifer McHan, PMHNP as presented. Mrs. Edwards seconded the motion, which carried unanimously

- **QI/PI Monthly Committee Report**

Mrs. Tabettha Edwards presented the August and September QI/PI reports.

- **Nurse Staffing Report**

Mrs. Woody presented the Nurse Staffing Report for the 3rd quarter 2024.

- **Review & Approve Hospital Contracts**

Mrs. Gafford presented the Hospital Contract renewals for October 2024 for review and approval. Mr. Olstowski made a motion to approve contracts as presented. Mrs. Rickard seconded the motion, which carried unanimously. Contracts approved:

- Firetrol Systems
- Howard College
- LexiComp
- Mitchell Co. Nursing & Rehab
- Premier GPO
- Sterling Burleson
- Supplemental Health Care
- Texas Tech
- Texas Workforce Commission
- TORCH

- **Discuss & Approve Auditors for FYE 9/30/2024**

Mrs. Gafford presented FORVIS as the auditor for FYE 9/30/2024. Mr. Womack made the motion to approve Mrs. Gafford entering into a letter of engagement with FORVIS. Mr. Olstowski seconded the motion, which carried unanimously.

- **Review, Discuss & Possible Action on Jackson Physician Search Contract**

Mrs. Gafford presented the contract use Jackson Physician Search to find a Family Practice Provider. Mrs. Rubio made the motion to approve the contract with the change of removing the General Surgeon from the contract. Mrs. Edwards seconded the motion, which carried unanimously.

- **Review, Discuss & Possible Action on Personalized Diagnostic Contract**

Mrs. Gafford presented the board with the Personalized Diagnostic Contract. We have been using them since about 2013 and have not requested an increase in several years. They are requesting a raise of \$79.20 per day. Mrs. Rickard made the motion to approve with Contract with Personalized Diagnostic. Mrs. Rubio seconded the motion, which carried unanimously.

- **Review, Discuss & Possible Action on Deed for Trust Properties**

Mrs. Gafford presented the list of Deeds for Trust Properties. Mrs. Rickard made a motion to approve the deeds as presented. Mrs. Edwards seconded the motion, which carried unanimously. Deeds approved:

- Parcel 18459
- Parcel 19040
- Parcel 19059
- Parcel 19306

- **Finance Report**

Mrs. Moore, CFO presented this report. She reviewed the reports for MCHD and MCNRC for September 2024. Mrs. Rickard made a motion to approve the Financial Reports as presented. Mr. Olstowski seconded the motion, which carried unanimously.

- **Administrator's Report**

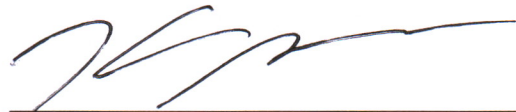
- a) Mitchell County Nursing & Rehabilitation Update
 - As of today, we have 52 residents
 - We hired 6 CNA's, and they signed a contract for 1 year.
- b) Mrs. Gafford updated the board of the 1-1-2025 CMS Mandated Price Transparency
- c) Mrs. Gafford updated the board on the surgery equipment that the rest should be delivered next week and that our price is going down some due to us not needing one piece that was on the initial bid.
- d) Mrs. Gafford updated regarding the Sleep Study Proforma that we need one for 1 bed instead of 2 beds.
- e) Health Fair Update
 - a. Not as many people as in the years past
 - b. 78 labs and around 60 flu vaccines
- f) Relay for Life Update
 - Met and exceeded the \$10,000 goal
 - Next year it will be the second weekend of October
- g) Mrs. Gafford updated the board on the 2022 and 2023 Audit Update, and the engagement letters were attached in the board packet.
- h) The November Board Meeting is tentatively set for December 3rd.
- i) Christmas Party is set for December 12th from 3-5 pm in the old Physical Therapy. The pins are going up for the old pins.
- j) Cyber Round Table-Medical Center Health System in Odessa and focused on how we all connect if we did get attacked.

- **Executive Session**

Mr. Jackson called the board members into Executive Session according to Texas Government Code, Section 551.074 and Section 551.071. The time was 7:55 p.m. The Executive Session was closed and the Open Session reconvened at 8:05 p.m.

- **No action was taken in Executive Session.**

- **With no further business to address, this meeting was adjourned. The time was 8:06 p.m.**



Kaleb Jackson, Chairman

Mitchell County Hospital District Board of Directors