

STATE OF TEXAS) (MITCHELL COUNTY HOSPITAL DISTRICT
COUNTY OF MITCHELL) (

ON THE TWENTY-FIFTH OF FEBRUARY 2025 after required notice and having the agenda posted according to law, the members of the board met in regular session at 5:30 p.m. in the Conference Room at Mitchell County Hospital at 997 West I-20 in Colorado City, Texas. The members of board in attendance were:

KALEB JACKSON, President

RICHY WOMACK, Vice-President

MARSHA RICKARD, Member

HELEN EDWARDS, Member

HENRYK OLSTOWSKI, Member

DONNA GOEBEL, Member

Absent Members:

MARIA RUBIO, Secretary

Also present was Michelle Gafford, CEO; Diane Moore, CFO; Yvette Woody, CNO; Robbie Dewberry, RHMA; Sterling Burleson, Attorney; Dr. Dee Roach, Chief of Staff; Murray Hall, COO; Erica Thurman, Administrative Assistant; Jean Dagondon, AMT; Ashley Burton, RT

- **Kaleb Jackson called the meeting to order at 5:30 p.m.**
- **Michelle Gafford gave the invocation for this meeting.**
- **Public Comments** – No public comment was made.
- **Conflict of Interest Declaration** – No conflict of interest declared.
- **Discussion & Action Regarding – Election of Officers**
Mr. Jackson led the members in the election of board officers. Mr. Jackson reminded the board of the current officers that consist of, Mr. Womack as the Vice Chair, Mrs. Rubio as the Secretary and Mr. Jackson as the Board Chair. Mr. Jackson opened the floor for nominees and discussion. Mr. Olstowski made a motion to keep the officers as is. Mrs. Goebel seconded the motion, which carried unanimously.
- **Minutes**
Minutes for the meeting held on December 12, 2024 and January 28, 2025 were enclosed in the board book for this meeting. After review of these minutes, Mr. Olstowski made a motion to approve the minutes as presented. Mrs. Edwards seconded the motion, which carried unanimously.

- **Departmental Introduction - Lab**

Mrs. Dagondon introduced herself and explained the CLIA Inspection and the process that comes in preparing for it. Policy and procedures are scrutinized along with documentation of preventative maintenance and Quality Assurance testing. The audit resulted in 3 items in the policies for verbiage that needed correction. Jean has submitted the changes and is waiting on the approval of the plan. Once that is completed Jean will submit the paperwork to get our license renewed. Our current license expires in April.

- **Departmental Introduction – Radiology**

Mrs. Burton introduced herself and talked about her first inspection since she has been here. It went well with both the departments policies and procedures and preventative maintenance. The audit found one violation but they passed the inspection without further effort. She commended her team for their knowledge and interaction with the auditors.

- **Review & Approve Hospital Contracts**

Mrs. Gafford presented the Hospital Contract renewals for February 2025 for review and approval. Mr. Womack made a motion to approve contracts as presented. Mrs. Rickard seconded the motion, which carried unanimously. Contracts approved:

- Emergicon
- Ground Swell Health
- Lingo
- Texas A&M – Peer Review
- West Texas A&M

- **Nurse Staffing Report**

Yvette Woody, CNO presented the Nurse Staffing Report for the 4th quarter 2024.

- **QI/PI Monthly Committee Report**

Yvette Woody, CNO presented the January 2025 QI/PI report.

- **Medical Staff Report – Dr. Roach, MD**

- Approve Med-Staff Privileges – Tele-Psych
 - Varstarr Wright, NP
- Credentialing – Tele-Psych TTUHSC
 - Olivia Iheanacho, CNP
- Clinic has been extremely busy with flu and cold
- Increase in in-patient for about 10 or so days

Mrs. Rickard made a motion to approve the Tele-Psych Varstarr Wright, NP and Olivia Iheanacho, CNP courtesy privileges as recommended by the Medical Staff & Administration. Mr. Olstowski seconded the motion, which carried unanimously.

- **Review & Discuss Hackberry Creek Solar**

Mrs. Gafford presented the information regarding the Hackberry Creek Solar Project included in the board packet. A thorough discussion took place regarding the Hackberry Creek Solar Project, with board members expressing the concerns with if the project does not get completed, the projected P.I.L.O.T. versus tax payments and the other entities that would need to approve it. The board agreed to have them come in to present at the March board meeting.

- **Review & Discuss Samsung Renewables**

The board discussed the Samsung Renewables Project, including the projected P.I.L.O.T. payments and the possibility of another company coming in to actually do the work. After a thorough discussion of the pros and cons, the board agreed to have them come in to present at the March board meeting.

Attorney Mr. Sterling reminded the board that there were many steps before they would be able to approve any tax abatement including a public meeting where the community could attend and be able to comment.

- **Finance Report**

Mrs. Moore, CFO presented this report. She reviewed the reports for MCHD and MCNRC for January 2025. Mrs. Edwards made a motion to approve the Financial Reports as presented. Mrs. Rickard seconded the motion, which carried unanimously.

- **Administrator's Report**

- Mitchell County Nursing & Rehab Center Update

- Keeping between 49-52 residents

- State was here last week Tuesday through Thursday and had a few findings but nothing significant. This was expected in that the state was able to log into the new EMR and review documents that they were unable to do with the old system. They did respond that this inspection went much quicker and cleaner now that they were able to view documents.

- The Activity Director gave the required two week notice but they have a current employee that has already taken the position and is taking her test to become certified. The resident council is very excited to have her as the new Director.

- Mrs. Gafford informed the board that the Sleep Study is moving forward and will have a call next week to discuss the next steps and should be starting in April.

- Mrs. Gafford updated the board on the Survey Monkey for Employee Satisfaction – last year we did not have a good turnout. Some of them suggested that the questions were not applicable or were convoluted so this year we will send out a survey to garner some new questions that the employees might answer on the survey.

- The cost report for FYE 2024 shows a payable of \$184,000, this is in part to pay back a lump sum the hospital received in August of 2024 and increased census. An interim cost report for FYE 2025 will be done later FYE 2025 to incorporate the Sleep Study Center and look at YTD income/expenses and make adjustments accordingly.

- Mrs. Gafford told the board about a possible Strategic Board Meeting to be held in July after the THT Conference and encouraged the board to start thinking about a date - it could be either in the facility or in Abilene or Lubbock.

- Mrs. Gafford updated the board on the reunion with Native Air, Patient and Clinical personnel on March 3rd at 9:00 am in the old PT. Mrs. Bursleson has been in contact with the newspaper and radio to have them here to publish this reunion. These articles will be sent to the legislative representatives, both State and Federal, to remind them again how important rural facilities are to their communities.

- Mrs. Gafford updated the board on the Picture Contest we are having starting March 1st and running through April 1st.

- The TORCH Conference is coming up April 14th - 17th and at the moment, Michelle and Murray will be attending.

- Mrs. Gafford updated the board on the Foundation Fundraiser that will be April 26th and the prices are \$100 per person and \$600 per table.

- Mrs. Gafford updated the board on the TruBridge Conference that will be in Orlando May 18th – 21st and Michelle, Diane and Murray will be attending with TruBridge picking up the cost for travel, registration and hotel for both Michelle and Diane.

- Mrs. Gafford updated the board on the THT Conference June 12th – 14th in Arlington, and Mr. Jackson would like to see all the board members attend this year. Board members were encouraged to respond to Erica Thurman before the March 7th deadline for early bird pricing.
- Mrs. Gafford updated the board on the Relay for Life is set for October 11th at the High School Track.

- **Executive Session**

No Executive Session needed.

- **With no further business to address, this meeting was adjourned. The time was 6:51 p.m.**



Kaleb Jackson, Chairman

Mitchell County Hospital District Board of Directors