

STATE OF TEXAS) (MITCHELL COUNTY HOSPITAL DISTRICT
COUNTY OF MITCHELL) (

ON THE SIXTH OF NOVEMBER 2025 after required notice and having the agenda posted according to law, the members of the board met in regular session at 5:30 p.m. in the Conference Room at Mitchell County Hospital at 997 West I-20 in Colorado City, Texas. The members of board in attendance were:

KALEB JACKSON, President

RICHY WOMACK, Vice-President

MARIA RUBIO, Secretary

MARSHA RICKARD, Member

HELEN EDWARDS, Member

HENRYK OLSTOWSKI, Member

DONNA GOEBEL, Member

Absent Members:

Also present was Michelle Gafford, CEO; Dr. Dee Roach, Chief of Staff; Tabettha Edwards, QI/PI; Callan Lee, HR Director; Sterling Burleson, Hospital Attorney; Erica Thurman, Administrative Assistant; Robbie Dewberry, RHMA (on the phone)

- **Kaleb Jackson called the meeting to order at 5:31 p.m.**
- **Michelle Gafford gave the invocation for this meeting.**
- **Public Comments** - No public comments were made.
- **Conflict of Interest Declaration** – No conflict of interest declared.
- **Minutes**
Minutes for the meetings held on September 30th were enclosed in the board book for this meeting. After review of these minutes, Mr. Olstowski made a motion to approve the minutes. Mrs. Rickard seconded the motion, which carried unanimously.
- **Job Fair Update**
Mrs. Lee updated the board on the Job Fairs that she has attended lately. She explained Abilene is the biggest one that she attends, and they bus TSTC students from all their locations. She is working on getting us in the TSTC Spotlight, and also setting up a time when the students can come tour the hospital. Mrs. Lee had several students that are working as guards currently, but once they graduate are wanting to continue to work at the units.

- **Medical Staff Report – Dr. Roach, MD**
 - Recredentialing
 - Cephas Mujuruki, MD – Sleep Medicine
 - Approve Med-Staff Privileges
 - Oyebisi Kilani, PMHNP – Tele-Psych
 - Aitala Giron, MD – Tele-Psych
 - Nora Paysour, PMHNP – Tele-Psych
 - Arnav Pondicherry, MD – Tele-Psych
 - Charles Windham, MD – Tele-Psych
 - Jennifer McHan, PMHNP – Tele-Psych

Mrs. Rubio made a motion to approve providers as presented. Mrs. Edwards seconded the motion, which carried unanimously.

- Dr. Roach explained that our current Ultrasound tech, James Camacho is leaving soon, and we are hiring one that is certified in 5 different areas. Her name is Larissa Blackard and will be doing her certification for Echo soon.
- The Level IV Trauma Audit correction packet has been submitted but not yet approved.
- Dr. Roach has seen an increase the last couple of weeks in clinic visits.

- **QI/PI Monthly Committee Report**

Mrs. Edwards presented the September QI/PI report. Mrs. Edwards caught an error was with the Total Denials under Business Office, it should be 433 instead of 43300% that did not get corrected prior to the meeting.

- **Review & Approve Hospital Contracts**

Mrs. Gafford presented the Hospital Contract renewals for October 2025 for review and approval. Mr. Womack made a motion to approve contracts as presented. Mr. Olstowski seconded the motion, which carried unanimously. Contracts approved:

- Firetrol Systems
- Great American Postage
- Howard College
- LexiComp
- Mitchell Co. Nursing & Rehab
- Newport Health Network
- Premier GPO
- Supplemental Health Care
- Texas Tech
- Texas Workforce Commission
- TORCH

- **Review, Discuss & Possible Action on New Policy**

Mrs. Gafford presented the contract for SCU & Telemetry Monitoring. It has been revised for our new telemetry equipment. Mrs. Edwards made the motion to approve the policy with the new changes. Mrs. Rickard seconded the motion, which carried unanimously.

- **Review, Discuss & Possible Action on Contract**

Mrs. Gafford presented the board with the new Ultrasound Tech, Larissa Blackard. She is taking a course to get her echo certification in December. Mrs. Rickard made the motion to approve to pay \$3846.00 with a 2-year contract. Mrs. Goebel seconded the motion, which carried unanimously.

- **Review, Discuss & Possible Action on Annual Loyalty Payment for 2025**

Mrs. Gafford presented the board with the policy for the Annual Loyalty Payment and to inform them that if they approved it for 2025 it would be a total of approximately \$140,000. Mrs. Rickard made the motion to approve the Annual Loyalty Payment for 2025. Mrs. Rubio seconded the motion, which carried unanimously.

- **Finance Report**

Mrs. Gafford, CEO presented this report. She reviewed the reports for MCHD and MCNRC for September 2025. Mr. Olstowski made a motion to approve the Financial Reports as presented. Mrs. Rubio seconded the motion, which carried unanimously.

- **Administrator's Report**

- a) Mitchell County Nursing & Rehabilitation Update
 - As of today, we have 49 residents
 - The Fall Festival was a big success and the residents seemed to enjoy it.
 - Tracey is introducing Ruth to facilities in Snyder and Sweetwater
- b) Health Fair Update
 - a. 78 labs
 - b. 74 flu vaccines
- c) Relay for Life Update
 - Survivor breakfast went well
 - Next year will be a 5k, so we have started getting it ramped up
- d) Mrs. Gafford updated the board on the CAC Conference – Mrs. Gafford, Mrs. Moore, and Mr. Hall attended the conference. Good conversations and they look to be on the right path to help us get the data we need out of the EMR for reporting purposes.
- e) Update regarding Outstanding Employee AR to the hospital
 - We offer the employees a 50% discount then set them up on a payment plan.
 - We have many employees that are not taking advantage of the payment plan so the next step may be having them sent to debt collectors
 - We have 17 employees that are on payment plans
- f) The November Board Meeting has been changed to December 2nd.
- g) Mrs. Gafford updated the board that we may have a called meeting in December, but for now we are waiting to hear from the county.
- h) Christmas Party is set for December 11th from 3-5 pm in the old Physical Therapy – the board members are more than welcome as always.

- **Executive Session**

No Executive Session needed.

- **With no further business to address, this meeting was adjourned. The time was 6:21 p.m.**



Kaleb Jackson, Chairman

Mitchell County Hospital District Board of Directors