

STATE OF TEXAS) (

MITCHELL COUNTY HOSPITAL DISTRICT

COUNTY OF MITCHELL) (

ON THE THIRTIETH OF JANUARY 2026 after required notice and having the agenda posted according to law, the members of the board met in regular session at 12:00 p.m. in the Conference Room at Mitchell County Hospital at 997 West I-20 in Colorado City, Texas. The members of board in attendance were:

KALEB JACKSON, President

RICHY WOMACK, Vice-President

MARIA RUBIO, Secretary

MARSHA RICKARD, Member

HELEN EDWARDS, Member

HENRYK OLSTOWSKI, Member

Absent Members:

DONNA GOEBEL, Member

Also present was Michelle Gafford, CEO; Diane Moore, CFO (phone); Sterling Burleson, Attorney; Dr. Dee Roach, Chief of Staff; Murray Hall, COO; Erica Thurman, Administrative Assistant; Robbie Dewberry, RHMA

Kaleb Jackson called the meeting to order at 12:02 p.m.

- **Michelle Gafford gave the invocation for this meeting.**
- **Public Comments** – No public comment was made.
- **Conflict of Interest Declaration** – No conflict of interest declared.
- **Discussion & Possible Action Regarding – Election of Officers**
Marsha made a motion to maintain the current officers. Mrs. Rubio seconded the motion, which carried unanimously.
- **Minutes**
Minutes for the meeting held on December 2, 2025 and December 12, 2025 were enclosed in the board book for this meeting. After review of these minutes, Mr. Olstowski made a motion to approve the minutes as presented. Mrs. Edwards seconded the motion, which carried unanimously.

- **Review, Discuss & Approve Interlocal Agreement**

Mr. Bursleson presented the agreement and explained that the local county will apply for the grant and is responsible for maintaining all grant requirements. Mr. Gruben, EMS Director, has attended several meetings with the county regarding this matter. The application requires an agreement between the hospital and county for services. The county is eligible for the maximum amount of the grant of \$500,000 due to county size under 10,000 residents. If the cost of the ambulance exceeds \$500,000, the hospital district will be responsible for paying the remaining balance. In addition, the hospital district will also be responsible for all repairs to the ambulance and including insurance. Upon state approval, the county and hospital district will have five years to purchase the ambulance. If the purchase is not completed within that five-year period, the grant funds will no longer be available. Mrs. Rickard made a motion to approve the agreement allowing the county to proceed with the ambulance grant. Mrs. Edwards seconded the motion, and the motion carried unanimously.

- **Approve Policy & Procedure Manuals**

Mrs. Gafford presented to the board that the Med Staff By Laws or Board By Laws remained unchanged for the current year. Mrs. Rubio made a motion to approve the current Med Staff By Laws and Board By Laws as presented. Mrs. Edwards seconded the motion, which carried unanimously.

- **Review & Approve Hospital Contracts - December**

Mrs. Gafford presented the Hospital Contract renewals for December 2025 for review and approval. Mrs. Rubio made a motion to approve contracts as presented. Mr. Womack seconded the motion, which carried unanimously. Contracts approved:

- Ben E. Keith
- First Choice Pharmacy
- First Choice Purchasing Co-op
- Instrumentation Lab
- Paylocity
- Stryker Flex – Keith Gist
- Terminal B

- **Review & Approve Hospital Contracts - January**

Mrs. Gafford presented the Hospital Contract renewals for January 2026 for review and approval. Mrs. Rubio made a motion to approve contracts as presented. Mr. Womack seconded the motion, which carried unanimously. Contracts approved:

- Abbive
- Angelo State University
- BoardVantage
- Meduit
- RQI
- Savista

- **QI/PI Monthly Committee Report**

Mrs. Gafford presented the November and December 2025 QI/PI reports.

- **Medical Staff Report – Dr. Roach, MD**

- Current Credentialed Medical Staff – Allied Health, Associate & Courtesy Staff Privileges
 - See attachment.
- Approve Med Staff Providers – Active, Allied Health, Associate & Courtesy Staff Privileges
 - See attachment.

Mrs. Rickard made a motion to approve Active, Associate, Courtesy, and Allied Med-Staff privileges as recommended by the Medical Staff & Administration. Mrs. Edwards seconded the motion, which carried unanimously.

- **Review & Approve Appointment – QI/PI Director**

Mrs. Gafford presented that Tabettha Edwards, RN has been transferred to the ER and is now over Trauma. Holly Atkins, RN is now the new QI/PI Director and is doing a great job. She has had experience in the past for the Veterans Affairs in QI/PI. Mr. Olstowski made the motion to approve Holly Atkins, RN as the new QI/PI Director as presented. Mr. Womack seconded the motion, which carried unanimously.

- **Review, Discuss & Possible Action on Deeds for Trust Properties**

Mrs. Gafford presented the list of Deeds for Trust Properties. Mrs. Edwards made the motion to approve the 3 deeds as presented. Mrs. Rickard seconded the motion, which carried unanimously.

Deeds approved:

- Parcel 22972
- Parcel 23266
- Parcel 18251

- **Finance Report**

Mrs. Moore, CFO, presented this report. Mrs. Edwards made a motion to approve the Financial Reports as presented; Mr. Olstowski seconded the motion, which carried unanimously.

- **Administrator's Report**

- Mitchell County Nursing & Rehab Center Update
 - Been holding steady around 48-49 residents
 - After the freeze, they had a water leak with the sprinklers behind the employee parking lot. Repairs have been made.
- Mrs. Gafford updated the board on 24 Karat Health Solutions. Jim Bullard has an existing relationship with the organization and secured a discounted rate. 24 Karat Health Solutions will conduct an assessment to identify opportunities to increase QIPP funding and provide support with staffing and gap coverage. The cost of the assessment is \$7,500.
- Annual Board of Director Forms & Training: Conflict of Interest & Confidentiality will be due so please complete and return to the admin assistant.
- Mrs. Gafford updated the board on the Yearly Cyber Security Training. IT will be sending out the email and everyone will need to be complete before August.
- Mrs. Gafford updated the board on the Trauma Designation, noting that the organization is approved for the next three years. A follow-up review is expected in approximately 12–18 months.
- We will be having a Sleep Study Open House on March 6th. More details to follow.
- TORCH is April 13th – 16th at Loews Hotel in Arlington, the Rural Texas Strong will dominate the conference so MCHD will be in attendance to learn how to garner funds and how metrics will be met
- Trubridge National Conference is April 7-10 at the Omni in Dallas, MCHD is a member of the Client Advisory Council and are required to have someone participate, registration is covered for three employees and normally they will pay for at least two C-Suite rooms.
- The THT Trustee Meeting will take place June 4–6 in San Antonio. If you are interested in attending, please notify the Administrative Assistant as soon as possible so we can take advantage of the early bird registration discount.

- **Executive Session**

Kaleb Jackson called the board members into Executive Session according to Texas Government Code, Section 551.071, Section 551.072, and Section 551.074. The time was 12:52 p.m. The Executive Session was closed and the Open Session reconvened at 1:21 p.m. No action was taken in Executive Session.

- **With no further business to address, this meeting was adjourned. The time was 1:22 p.m.**



Kaleb Jackson, Chairman

Mitchell County Hospital District Board of Directors