

STATE OF TEXAS ) ( MITCHELL COUNTY HOSPITAL DISTRICT  
COUNTY OF MITCHELL) (

ON THE TWENTY-FOURTH OF FEBRUARY 2026 after required notice and having the agenda posted according to law, the members of the board met in regular session at 5:30 p.m. in the Conference Room at Mitchell County Hospital at 997 West I-20 in Colorado City, Texas. The members of board in attendance were:

KALEB JACKSON, President

RICHY WOMACK, Vice-President

MARIA RUBIO, Secretary

MARSHA RICKARD, Member

HENRYK OLSZOWSKI, Member

DONNA GOEBEL, Member

**Absent Members:**

HELEN EDWARDS, Member

Also present was Michelle Gafford, CEO; Diane Moore, CFO; Robbie Dewberry, RHMA; Sterling Burlison, Attorney; Dr. Dee Roach, Chief of Staff; Murray Hall, COO; Erica Thurman, Administrative Assistant; Danielle Zimmerman, CPA; Holly Atkins, RN; Jennifer Hale, RN; Benny Cornett, IT Director; Tommy Wells, Media

- **Kaleb Jackson called the meeting to order at 5:32 p.m.**
- **Michelle Gafford gave the invocation for this meeting.**
- **Public Comments** – No public comment was made.
- **Conflict of Interest Declaration** – No conflict of interest declared.
- **Minutes**  
Minutes for the meeting held on January 24, 2026 were enclosed in the board book for this meeting. After review of these minutes, Mr. Olstowski made a motion to approve the minutes as presented. Mrs. Rickard seconded the motion, which carried unanimously.
- **Audit Presentation FYE 2024**  
Mrs. Zimmerman presented the FYE 2024 Audit.
- **Approve Policy & Procedure Manuals**  
Mrs. Gafford presented the proposed changes to the Policy and Procedure Manuals and informed the Board that updates regarding Patient Rights and Case Management will be included on next month's

agenda. Mrs. Rubio made a motion to approve the policy changes as presented. Mrs. Rickard seconded the motion. The motion carried unanimously.

- **Review & Approve Hospital Contracts**

Mrs. Gafford presented the Hospital Contract renewals for February 2026 for review and approval. Mr. Olstowski made a motion to approve contracts as presented. Mrs. Goebel seconded the motion, which carried unanimously. Contracts approved:

- Emergicon
- Ground Swell Health
- Lingo
- Texas A&M – Peer Review
- West Texas A&M

- **Nurse Staffing Report**

Michelle Gafford, CEO presented the Nurse Staffing Report for the 4<sup>th</sup> quarter 2025.

- **QI/PI Monthly Committee Report**

Holly Atkins, RN presented the January 2026 QI/PI report.

- **Medical Staff Report – Dr. Roach, MD**

- Approve Med-Staff Privileges – Tele-Psych
  - Hetal Brahmhatt, MD – Access Telecare
  - Jessica Campbell-Boyd, PMHNP – Access Telecare
  - Richard Ellsasser, MD – Access Telecare
  - Sara Flores, MD – Access Telecare
  - Carla Grant, NP – Access Telecare
  - Emily Grohman, PMHNP – Access Telecare
  - Jacqueline Hartman, PMHNP – Access Telecare
  - Panagiota Korenis, MD – Access Telecare
  - Michael Sanfilipo, MD – Access Telecare
  - Cheryl Sartain, PMHNP – Access Telecare
  - Ramana Surya, DO – Access Telecare
  - Stephanie Victor, PMHNP – Access Telecare
  - Jane Waweru, PMHNP – Access Telecare
  - Varstarr Wright, NP – Access Telecare
  - Olivia Iheanacho, CNP - TTUHSC
- Re-credentialing –
  - Nancy Daggubati, MD – Cardiology
  - Jane Dike, APRN-CNP – Tele-Psych TTUHSC
  - Darrell Youngblood, APRN-CNP – Tele-Psych TTUHSC
- As of January, the Medical Staff voted to hold monthly Executive Medical Staff meetings and quarterly Medical Staff meetings in accordance with the Medical Staff ByLaws. Because the next quarterly Medical Staff meeting is scheduled for March, the providers were granted temporary privileges until that meeting.
- The hospital has been busy the last 10 days to 3 weeks and the clinic has been steady.

Mr. Womack made a motion to approve temporary privileges for the providers as presented. Mr. Olstowski seconded the motion, which carried unanimously.

- **Review, Discuss & Possible Action on Phone System Proposals**

Mr. Cornett presented four phone system proposals that he had been gathering over the past six months. He reviewed each proposal in detail and provided his recommendation to proceed with the proposal from Vested. He noted that there would be an early termination penalty of approximately \$6,000 to cancel the current contract with AireSpring. Vested is offering a promotional rate of \$99 per month for the first six months, with pricing guaranteed for five years. Mr. Cornett also advised that the anticipated downtime during the transition would be approximately 24 hours. Mrs. Rubio made a motion to

approve the Vested proposal as presented. Mrs. Rickard seconded the motion. The motion carried unanimously.

- **Review, Discuss & Possible Action on Medical Assistant**

Mrs. Gafford presented the Medical Assistant Program proposal, noting that Jana Wilson has requested the Board approve payment of the \$3,500 tuition cost in exchange for a two-year employment commitment. Mrs. Rickard made a motion to approve payment of Jana Wilson's tuition for the Medical Assistant Program as presented. Mr. Womack seconded the motion. The motion carried unanimously.

- **Review, Discuss & Possible Action on MedTrainer**

Mrs. Hale presented the MedTrainer proposal for employee education. She explained that the organization currently does not have a designated provider through which employees can complete their annual continuing education and life support certifications. The previous solution with Texas Tech had been through a grant. With the end of the grant and the lack of additional new courses to test on, the decision was made to cancel the agreement with Tech and pursue a new platform. Mrs. Rickard made a motion to approve the MedTrainer proposal as presented. Mrs. Rubio seconded the motion. The motion carried unanimously.

- **Review, Discuss & Possible Action on Electronic Signage Contract**

Mrs. Gafford presented the Electronic Signage Contract. She explained the need for additional signage to better direct visitors—particularly those unfamiliar with the area—throughout the facility. She emphasized that special attention should be given to signage for the Emergency Room entrance. Mr. Burleson stated that he would make several revisions to the contract verbiage prior to signing. Mr. Olstowski made a motion to approve the Electronic Signage Contract as presented. Mrs. Goebel seconded the motion. The motion carried unanimously.

- **Finance Report**

Mrs. Moore, CFO presented this report. She reviewed the reports for MCHD and MCNRC for January 2026. Mr. Womack made a motion to approve the Financial Reports as presented. Mrs. Rickard seconded the motion, which carried unanimously.

- **Administrator's Report**

- Mitchell County Nursing & Rehab Center Update
  - Keeping between 48-49 residents
  - 24 Karat has been gathering information and will have recommendations on March 9<sup>th</sup>.
- Mrs. Gafford updated the board on the Auditors. FYE 2025 is almost done. Durbin & Co has been bought out by Blue & Co. The auditors will be the same and for now it is business as usual.
- Mrs. Gafford updated on the Foundation donation to the hospital. The Foundation approved the purchase of 5 stretchers for the ER. The cost was \$39,150 for the 5 stretchers.
- Mr. Hall updated the board regarding the Cogdell/TORCH Cyber Training and Roundtable. There was a man from Houston that was the speaker. He did several scenarios tailored to what the disaster team should do within a facility. There were 27 facilities that attended. Mrs. Gafford added that it helped show us where our gaps are and what needs improvement. There will be a couple of training events that will be involving all staff.
- Mrs. Gafford explained that Ruth Pereida, Liz Godina and Eric with Leone Rehab went to San Angelo to the Skilled Nursing and Swing Bed Summit. They said they had good conversations. Shannon bought Scenic Mountain in Big Spring and Mrs. Gafford will have a meeting with the VP April 2<sup>nd</sup>.
- Mrs. Gafford updated the board on the Sleep Center Open House on March 6<sup>th</sup>. Dr. Mujuruki will be coming in and speaking at the event.

- Mrs. Gafford updated the board on the TruBridge Conference that will be in Dallas April 7<sup>th</sup> – 10<sup>th</sup>. They offer free registration and a couple rooms reimbursement.
- The TORCH Conference is coming up April 13<sup>th</sup> - 16<sup>th</sup> and Michelle, Diane and Murray will be attending.
- The Foundation Fundraiser will be April 18<sup>th</sup>.
- Mrs. Gafford updated the board on the THT Conference June 4<sup>th</sup> – 6<sup>th</sup> in San Antonio. Mr. Bullard and Mr. Dewberry will be there Friday night.
- Back to School will be in August and Andrea Burleson is involved in the preparation and the hospital will be sponsoring students again this year.
- Mrs. Gafford updated the board on the Relay for Life 5k is set for October 11<sup>th</sup> at the High School Track.
- Mrs. Gafford asked the board about moving the March board meeting from the 24<sup>th</sup> to the 31<sup>st</sup>. The board agreed.

- **Executive Session**

Kaleb Jackson called the board members into Executive Session according to Texas Government Code, Section 551.071, Section 551.072, and Section 551.074. The time was 7:10 p.m. The Executive Session was closed and the Open Session reconvened at 7:15 p.m. No action was taken in Executive Session.

- **With no further business to address, this meeting was adjourned. The time was 7:16 p.m.**



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Kaleb Jackson, Chairman

Mitchell County Hospital District Board of Directors